**POSTDOCTORAL RESEARCH ASSOCIATE**

**POSITION AUTHORIZATION REQUEST AND DESCRIPTION**

**Department/School****:**       **Job Posting Number:**

**Position:**       **Appointment Date:**

**Cost Center:**       **Review Date:**

**Fund:**       **Salary Expectations:**

**Faculty Sponsor:**

**Position Description (responsibilities/duties)**

**Qualifications**

**Required:**

**Preferred:**

**Application Procedures**

**Search Committee:**

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| **NAME** | **RACE** | **SEX** |
|  **Chair:**            |  |  |
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Texas State University

Texas State University is a doctoral-granting Emerging Research University located in the burgeoning Austin-San Antonio corridor, the largest campus in The Texas State University System, and among the largest in the state.  Texas State’s 37,979 students choose from 97 undergraduate, 88 master’s and 12 doctoral programs offered by 10 colleges (Applied Arts,

The Emmett and Miriam McCoy College of Business Administration, Education, Fine Arts

and Communication, Health Professions, Honors, Liberal Arts, Science and Engineering, The Graduate College, and the University College).  With a diverse campus community including 48% of the student body from ethnic minorities, Texas State is one of the top 13 producers of Hispanic baccalaureate graduates in the nation.  In fall 2015, there were 1,300 full-time faculty and 2,000 full-time staff.  Research and creative activities have led to growing success in attracting external support.  For FY 2015, Texas State had an annual operating budget of over $600 million. Texas State’s Research and Development expenditures for FY 2015 were more than $47 million.  The Alkek Library has more than 2.6 million titles in its collection.  Additional information about Texas State and its nationally recognized academic programs is available at [www.txstate.edu](http://www.txstate.edu).

**Texas State University is a tobacco-free campus. Smoking and the use of any tobacco product will not be allowed anywhere on Texas State property or in university owned or leased vehicles.**

Texas State University, to the extent not in conflict with federal or state law, prohibits discrimination or harassment on the basis of race, color, national origin, age, sex, religion, disability, veterans’ status, sexual orientation, gender identity or expression. Equal employment opportunities shall include: personnel transactions of recruitment, employment, training, upgrading, promotion, demotion, termination, and salary. Texas State is committed to increasing the diversity of its faculty and senior administrative positions. Texas State University is a member of The Texas State University System. Texas State University is an EOE.

**Recruitment:**

Ads or web postings will be placed

What efforts will be made to determine the availability of and notify potential minority applicants?

**Concurrence/Approval:**

Faculty Sponsor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair/Director\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chief Diversity Officer and Director, Equity and Access \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTE: After approval by Equity and Access Office form should be forwarded to Faculty Records.**