The Instructional Technologies Support unit of the Information Technology division seeks to foster innovative approaches to learning through the use of technology. Instructional Technologies invites full-time faculty to submit Teaching and Learning Technology Innovation Grant (TLTIG) proposals to develop pedagogy, courseware, or curriculum that utilizes new technologies, delivery methods, or tools.

Instructional Technologies staff are available for one-hour instructional design and technology consultations on your project prior to proposal submission up to a week before the deadline.

Submission Deadline: MARCH 23, 2018  
[View TLTIG information and submission requirements](http://www.its.txstate.edu/Grants/Teaching-and-Learning-Technology-Innovation-Grants0.html)   
Attach this completed application proposal, your budget plan based on the MS Excel budget plan template, and a letter of support from your chair to the [application submission form](http://www.its.txstate.edu/Grants/Teaching-and-Learning-Technology-Innovation-Grants0/TLTIG.html).

## Project Goals and Potential Impact

This section should address the following:

1. What are the goals of your project relative to furthering the University’s mission to deliver excellence in teaching and learning and to cultivate a diverse community of learning and discovery? Consider goals that address quality, significance, creativity and potential scaling of the project.
2. Your goals and impact statement should specify how your project addresses the following selection criteria:
   1. Innovative approach to teaching that fosters discovery
   2. What specific student learning outcomes are you addressing?
   3. Uses a variety of approaches to appeal to a variety of students
   4. Diversity impact (for example, encourages the infusion of multiculturalism in the curriculum)
   5. Applicability to other areas of instruction
   6. Innovation can be grown into a larger scale application
   7. Potential for sustainability
3. If your project is successful, what would be notable about it and what story would you tell?

## Instructional Plan and Desired Student Learning Outcomes.

Describe what you want your students to be able to do or understand as an outcome of this project. Also describe the specific instructional activities that will take place to achieve your desired student learning outcomes. That is, how will you employ the technology or other innovation for which you request funding to improve teaching and learning?

## Detailed Implementation Plan and Timeline

Outline the specific activities that will take place to achieve what you describe above, including how, when, and why. Please include target completion dates for each project phase or activity, and include the staff required to implement the project, as well as roles and responsibilities.

## Budget Figures and Justification

Please use the MS Excel budget plan template provided to indicate the funds you need and how each line item would be expended. Also list resources sought or acquired from other sources.

## Project EVALUATION

Describe your plan for evaluation of the project, including how you will assess whether students have achieved learning outcomes. Include a description of how data will be collected and analyzed. Consider including a survey of student satisfaction with your instructional intervention.

Please note that if you receive the grant, Instructional Technologies will consult with you on your evaluation plan and instruments. You'll include your data and an executive summary in your final report TLTIG Project Report form. Your department chair and an Instructional Technologies representative will sign off on the form.

## Instructional Technologies Support - Our partnership with you

We're invested in your success and will work directly with you to help support your idea. You can expect active engagement from us throughout the entire process. Once awarded the grant, you'll be invited to a kick-off meeting with an assigned Instructional Technologies Grant Project Lead, Technology Specialist, and Communication Team member. During this meeting we'll help design a successful schedule and establish project milestones, review the goals and measures, confirm your budget items, and lay out a good plan of support that fits your project.

To summarize, upon submission of your application, you will agree to:

* Consult with ITS staff to clarify and potentially adjust your instructional and implementation plans.
* Collaborate with ITS staff throughout the life of your project to develop a story to inspire teaching and learning at Texas State.
* Collaborate with ITS staff on evaluation instruments for your project.
* Provide a project report at the end of the academic year using the outline provided.

## Grant Timeline

* Call for Grant Proposals – March 2018
* Review, Finalist Interviews, Selection – March 2018
* Grantee Award Announcement – April 2018
* Project Kick-off meeting – May 2018
* Technology purchased – June - July 2018
* Technology pickup – June, July, August 2018
* Grant Project Lead support – September – December 2018
* Final Grant Completion Project Report & Review – May 2019\*
  + [Download the Project Completion Outline](https://gato-edit.its.txstate.edu/dam/jcr:3cd5ac24-f3bb-4229-9a0f-63d7dfcd0f07/2018TLTIG_CompletionReport.dotx)

## Signatures

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Grantee signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Department Chair signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Associate Vice President  
Instructional Technologies