

TEXAS STATE UNIVERSITY SCHOOL OF SOCIAL WORK

APPLICATION TO BSW PROGRAM PHASE II

(SOCIAL WORK MAJOR)



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DUE DATE: MONDAY, APRIL 17, 2017

Materials available on the School of Social Work website

www.socialwork.txstate.edu

For more information, please contact: Dr. Raphael Travis Jr., BSW Program Director - rtravis@txstate.edu

TEXAS STATE UNIVERSITY SCHOOL OF SOCIAL WORK

CHECKLIST FOR SOCIAL WORK MAJOR (PHASE II) APPLICANTS

Use this form to track the materials required as part of the application to Phase II of the BSW Degree Program. Check off each item as you complete it. **Submit this form with the completed application package to the School of Social Work office, HPB 150.** A staff person will sign and date this form to indicate receipt of the application. A copy will then be returned to you for your records.

Name:

ID#:

Daytime Phone:

E-mail address to send your notification letter:

All items below must be included for your application to be complete.
Incomplete applications will not be accepted.

CHECK ALL INCLUDED ITEMS:

- 1. Application Form
- 2. Narrative Responses (#1-#4)
- 3. Social Justice Essay (#5)
- 4. Unofficial Current Transcript
- 5. Degree Outline Application
- 6. Names of two (2) persons completing Performance Evaluations

Person 1:

Person 2:

*I, _____, understand that if admitted to the BSW degree program, I will be required to attend a **mandatory orientation program** that will be held prior to the start of the semester.*

*******For Social Work Office Use Only*******

Application received by:

Date:

Time:

TEXAS STATE UNIVERSITY SCHOOL OF SOCIAL WORK

INSTRUCTIONS FOR SOCIAL WORK MAJOR (BSW PHASE II) APPLICATION

Admission to Phase II of the BSW Program requires that you, a student, submit a complete, high-quality application. The application must be reflective of both your high level academic skills, and your understanding of the basics of the social work profession. **The Application form is available to download online [\[download here\]](#) and in hard copy form in the Social Work Office, HPB 150. Applications are accepted twice a year. The application deadlines are:**

In November and in April (April 17th for FALL 2017 admission)

Eligibility

Phase II applicants must have completed the minimum of 45 semester credit hours, including the following courses, to be eligible to apply:

- ENG 1310 AND 1320
- COMM 1310
- MATH 1315 OR 1319
- BIO 1320 AND 1421
- PHIL 1305 OR PHIL 1320
- SOWK 1350 AND 2375
- HIST 1310 AND 1320
- US 1100 (not required for transfer students)

Applicants must have attained **a minimum 2.50 overall GPA, and 2.75 in social work courses**. Students should submit an unofficial transcript (via CATSWEB) with their BSW application.



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The Application Packet

The application items are listed below. Please follow instructions carefully.

◆ **The Application for the Social Work Major form**

Complete this form. Note that several questions require a narrative response. Format your narrative responses with a header to include your name in the left-hand corner and the page number in the right-hand corner. Page numbers should be in the form of "1 of 5" or "2 of 5." Number your responses to correspond with the questions you are answering. Double space your narrative (12 point Times New Roman or 13 point Arial) with 1 inch margins.

◆ **The Pre-Major Performance Evaluation forms**

Complete the top portion of these forms. Give one form to your SOWK 2375 volunteer supervisor, and either your SOWK 1350 instructor or your SOWK 2375 instructor (or similar social work courses for transfer students). **You are responsible for ensuring that the evaluations are received by the application deadline** to the School of Social Work. **Missing evaluations will make your application incomplete**, meaning it will NOT be reviewed by the admissions committee.

- *If you took SOWK 1350 or 2375 at another school and your instructor is no longer available, or if you have other significant problems obtaining evaluations, please contact the BSW Director.*

◆ **The Degree Outline Application Form**

Complete this form. Submit **with your application** (**NOT** to the Dean's Office).

◆ **The Checklist for Social Work Major Applicants**

This form is provided to help you keep track of required materials. Check that you have completed all parts of your application. Complete and submit this from with your application.

Application Decisions Procedure

The BSW Admissions Committee reviews each application and makes one of two decisions: (1) Admission, or (2) Denial. In a few instances, an admissions decision may be deferred pending additional information. Admission decisions are communicated in writing **by e-mail** a few weeks **after final semester grades have been posted in May**.

Appeals Procedure

If you are not satisfied with the decision of the BSW Admissions Committee concerning your application, you have the right to appeal the decision to the BSW Director. Appeals must be submitted in writing to the Director within thirty days of the date listed in the Decision Letter. **Appeals must include a specific reason for the appeal.** Timely appeals are important since students are not allowed to register for or remain in social work major classes (except electives) if they are not official majors.

TEXAS STATE UNIVERSITY SCHOOL OF SOCIAL WORK
APPLICATION FOR THE BSW SOCIAL WORK MAJOR - PHASE II

NAME _____ **ID#** _____

Applying for: Fall _____ Spring _____ **Planned BSW graduation date/semester?** _____

Date of Birth: _____ Email: _____

Current Address

Street _____ Phone# (_____) _____

City & State _____ Zip Code _____

Permanent Address

Street _____ Phone# (_____) _____

City & State _____ Zip Code _____

EDUCATION

High School _____ Date of Graduation _____

City _____ State _____

Other College/University _____ Dates From _____ to _____

City _____ State _____

Prior Major (if any)/Double Major/Minor _____

Diploma or Certificate Type _____

Graduation or Transfer Date _____ GPA _____ **(If more institutions, list on back)**

Have you ever been dismissed from an educational institution? Yes _____ No _____

If yes, explain. _____

EXTRA-CURRICULAR ACTIVITIES (ESPECIALLY LEADERSHIP POSITIONS)

High School _____

College _____

PARENT EDUCATIONAL BACKGROUND

Father/Primary Guardian #1 - Did this person attend a 4 year College: YES or NO

Mother/Primary Guardian #2 - Did this person attend a 4 year College: YES or NO

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DEGREE REQUIREMENTS COMPLETED

Check US 1100 course (if required) with Applied Arts Advising Center.

* Required prior to application for Social Work Major.

	SEMESTER	GRADE	INSTITUTION (if other than Texas State University)
*US 1100			
*BIO 1320			
*BIO 1421			
*ENG 1310			
*ENG 1320			
*HIST 1310			
*HIST 1320			
*MATH 1315/1319			
*COMM 1310			
*PHIL 1305/1320			

Other General Studies courses completed

	SEMESTER	GRADE	INSTITUTION (if other than Texas State University)
POSI 2310			
POSI 2320			
PSY 1300			

Social Work and Supportive Social Science courses completed

	SEMESTER	GRADE	INSTITUTION (if other than Texas State University)
*SOWK 1350			
*SOWK 2375			
PSY 3322			

Have you completed your language requirement? Yes ___ No ___

Which language did you study (or plan to study)? _____

Are you fluent in more than one language? Yes ___ No ___ Which language(s)? _____

Are you aware we have Spanish for Social Workers, the Spanish Language Institute (SLI)?

Yes ___ No ___

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EMPLOYMENT AND VOLUNTEER EXPERIENCE

Employment experience. List most recent first (continue on back if necessary).

JOB TITLE	EMPLOYER	SUPERVISOR	DATES	PT /FT
1.				
2.				
3.				
4.				

Volunteer/observation experience in social work or related activity (Camp counselor, Scout leader, Event support [e.g., Race for the Cure], Mentor/Tutor, Meal support for a shelter...)

List all volunteer/observation experience since high school (Identify your volunteer experience in SOWK 2375). List your most recent first.

AGENCY/YEAR	COURSE REQ. YES/NO	DUTIES	NAME OF SUPERVISOR	HRS

Have you ever been dismissed by an employer? Yes ____ No ____

If yes, explain: _____

CRIMINAL HISTORY (verification of status may be required)

Do you have charges pending or have you admitted guilt for or been found guilty of:

- a felony? Yes ____ No ____
- a class A or B misdemeanor? Yes ____ No ____
- a class C misdemeanor? Yes ____ No ____
- a liquor or drug law violation? Yes ____ No ____

If yes, explain: give final disposition of charges and date:

*Revealing of difficulties in volunteer or work experience or that one has had criminal charges/convictions does not automatically disqualify a student from being accepted as a social work major. Not revealing such information can be problematic.

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NARRATIVES + ESSAY: MOTIVATION & CAPACITY FOR ENTERING THE SOCIAL WORK PROFESSION

Effective social workers must have strong intellectual ability, skills for abstract thinking and competence in **written and verbal** communication. **Your responses to the following questions will be used to assess your potential** in these areas.

1. *Grade History.* In your college work have you received a D or lower in any course? If yes, **please discuss and explain** your reason for the grade in each case.
2. *Motivation to enter the social work program, and join the social work profession.* Briefly describe **your three main reasons** for wishing to enter the social work program.
 - Also, discuss professional goals which you feel a BSW degree will help you accomplish. Be specific.
3. *Stressful Situations.* Social workers frequently have to deal with stressful situations. We all encounter difficult situations from time to time. **Briefly describe a recent stressful situation** that you encountered.
 - **Explain how you handled this** stressful situation. Be specific.
4. *Strengths and Challenges.* All human beings have strengths and resources, as well as limitations and barriers which influence access to life goals. **List at least three strengths and resources you possess** that you feel will help you to become an effective social worker. **Discuss how they will help you.**
 - List at least **three limitations or barriers that you are working to overcome** so that they do not prevent you from becoming an effective social worker. Be specific.
5. *Essay.* Select **one of the current topics from the list provided.** Based on your understanding of the concept of social justice, discuss the social justice issues posed by this topic. In your discussion, identify the specific issues? Describe how these issues relate to the core values of the social work profession. Also, describe how these issues relate to your own personal values?

Do not simply describe the topic. The selection committee is interested in your critical analysis of the topic, and your reaction to **how the topic issues relate to (a) social justice, (b) social work's professional values, and (c) your personal values. (Limit = 500 words)**

Essay topics to select from:

- Immigration, Refugees, and Citizenship in Today's United States
- Access to Healthcare Services as a Right or a Privilege
- The Criminal Justice System and Excessive Force
- Home, School, and Community Needs for the LGBTQ Community
- Substance Abuse as a Need for Treatment or as a Crime Needing Incarceration

6. *Evaluations.* List **the two people** who are completing your performance evaluations.

Name

Phone

Email Address

1.

2.

I verify that all information included in this application is accurate to the best of my knowledge. I understand that my admission will not be finalized until I attend the **mandatory orientation** program for new Social Work Majors.

Signature: _____

Date: _____

COLLEGE OF APPLIED ARTS ACADEMIC ADVISING CENTER
601 University Dr., San Marcos, TX 78666-4616, Phone (512) 245-1490, Fax (512) 245-1627

DEGREE OUTLINE APPLICATION

Date _____

ID# _____

Mr./Mrs./Ms. Last Name First Name Middle or (MI)

Permanent Address # Street City State Zip

Local Address # Street City State Zip

(____) _____ (____) _____ (____) _____
Permanent Telephone No. Local Telephone No. Work Telephone No.

E-mail address _____

Catalog Year _____

Semester and Year Entered TSU _____

Major 1 _____

Major 2 _____

Minor 1 _____

Minor 2 _____

ETHNIC DATA	
This information is required by state and federal reports.	
Check your ethnic background	
<input type="checkbox"/> White (non-hispanic)	<input type="checkbox"/> Hispanic
<input type="checkbox"/> Black (non-hispanic)	<input type="checkbox"/> Asian or Pacific Islander
<input type="checkbox"/> American Indian or Alaskan native	<input type="checkbox"/> International (_____) Nationality

Are you pursuing another degree?
<input type="checkbox"/> No
<input type="checkbox"/> Yes Degree? _____
Major _____

Signature: _____

NOTE: You are responsible for applying for a degree summary in the Advising Center office, HPB 150A, at the beginning of the semester PRIOR to the semester in which you expect to graduate.

For Department Use Only

Semester and Year Entered
Texas State University

Semester Approved for Admission
To Program

I certify that the above named student has completed the admission requirements and is approved for admission into the _____ degree program.

Chair

Date

School will submit application to Academic Advising Center.