TEXAS STATE UNIVERSITY

The rising STAR *of Texas*

Athletics Equipment Manager

Job Code 50032076

General Description

Responsible for maintaining athletic equipment in working condition and supervising the daily operation of the equipment cage.

Examples of Duties

Maintain athletic equipment and supply inventory by ordering, stocking and recording.
Resolve equipment problems.
Receive paperwork from warehouse on items delivered to department.
Inspect equipment for defects.
Perform other duties as assigned.

Knowledge, Skills, and Abilities

Knowledge of: Equipment used in variety of sports.

Ability to: Interpret equipment guides, order forms; complete work and purchase orders; write correspondence; work as team member on jobs; repair and maintain sports equipment; maintain database of equipment.

Experience and Education

To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements