Minutes of Staff Council  
Tuesday, December 10, 2013  
10:00 a.m. to 12:00 noon  
Undergraduate Academic Center- Conference Room # 124

Attendees: Janell Laca, Sandra Brooks, Mark Burrow, Valerie Creveling, Kevin Gilley, Jessica Henry, Amy Hilton, Sonya Kraus, Alison Mott, Marcus Pacheco, Meghan Parker, Paul Prince, Ashley Ransom, Darrell Robinson, Jodi Torrez, Denise Wagner, Martin Zavala

Absentees:  
Noemi Govea, Noragene Green, Judy Herington, Xavier Lopez, Ryan McAfee, Ricardo Mendez, Scott Plough, Elizabeth Ramos, Carol Workman

Distinguished guest:  
Will O’Neill and Kathy Martinez-Prather from the Texas School Safety Center

Guests: None

Call to Order and Welcome:  
Staff Council Chair, Janell Laca, called the meeting to order and welcomed everyone. She then turned over the floor over to the Texas School Safety Center staff.

Texas School Safety Center  
The Texas School Safety Center (TxSSC) is an official university-level research center at Texas State University, a member of the Texas State University System. The TxSSC is tasked in Chapter 37 of the Texas Education code with key school safety initiatives and mandates that include planning, training, and drilling, and in the Governor’s Homeland Security Strategic Plan. The center has an advisory board which includes school administrators, superintendents, coordinating board members, PTA members and Law enforcement members. Their office focuses on Emergency Management, bullying, school safety legislation, school violence, drugs, digital safety and youth leadership. The center works with Texas State faculty and students to collect data from across the state on the topics above. The center provides schools the information they need to set up emergency management processes. The center provides the tools to get the districts to create an Emergency Operations Plan (EOP) which has to be submitted every 3 years for the security audit for every ISD in the state. The Center offers school safety summit where the schools learn a five step process for creating and enhancing safe and secure school environments. The center also holds Youth Preparedness Camp so student can gain the knowledge and skills toward becoming leaders in their schools and communities when it comes to emergency preparedness. They will be trained in how to respond to an emergency situation. They have a tobacco enforcement program where they fund local law enforcement agencies across the state of Texas to help enforce Texas laws regarding youth access to tobacco products. We had a question and answer session and then Janell Laca thanked Will and Kathy for the presentation.

11:00 Old Business

a. External Committees –

1. City Committee meeting - We heard about the bridge that will be built over the railroad tracks on Aquarena Springs. It will take 2 years.
2. Campus Recreation – Talked about their new programs.
c. HR Bulletin Announcement- Texas State Presents (Fine Arts for January –maybe) Janell asked for groups that we could recognize in the HR Bulletin.

11:10 New Business

a. Approval of the October 2013 minutes – Approved as written and seconded
b. Bobcat Pause - they would like a staff council member to read the staff members names that have passed in the last year. Bobcat pause will be on April 9th 2014.

11:20 Committee Reports

a. By-Laws/UPPS - They had a very busy month. The chair appreciated the committees quick response to all the UPPS changes that came out this month.
b. Compensation –no report
c. Elections – Would like to add EEO category to the staff council roster and Ashley needs the EEO for the website so Amy said she can get it.
d. Fundraising –Candy was purchased but the boxes are bigger and cost more so we had to use $1800 instead of $1500 to get the same number of cases. We also got 30 boxes of a different mix. Each member that was there took a box of each.

e. Scholarship/Awards

f. Online Technology  Ashley needs the EEO categories for the website.
g. Orientation
h. Perks - Positive feedback on the new site. You can nominate local businesses to be added to the site and they will communicate with them.

i. Public Relations – We voted to get the new material type polo and you will pay for it yourself. It is not a mandatory purchase. Also had a request to purchase Plates for the Plaques in JCK that hold the award winners names as well as the Chairs names. Most of the Plaques will need new plates if the vendor can’t match the existing ones. Amy stated that someone in the LBJ center may have a plaque ingraver. This will be looked into before taking the plaques to the vendor.
j. Transportation & Parking - Nothing

k. Grievance Council- Janell asked for people to volunteer to be on the Grievance Council – Paul, Janell, Jodi, Sandra

12:00 Adjournment
*If you have an issue to bring before the Staff Council and would like to be added to our next agenda, please contact staffcouncil@txstate.edu.

*All minutes can be accessed by going to http://www.staffcouncil.txstate.edu/meetings/minutes.html

*Statements made during meetings of the Staff Council shall be privileged communication. Members and guests shall not be subject to retaliation or disciplinary action as a result of the expression of their views at Council meetings.