Summit Rules and Expectations for Adult Chaperones
(Each chaperone is expected to read through these and sign below.)

Our goal for this year’s summit is to develop leadership skills and attitudes in the youth. We aim for our workshops to be informative and useful for every participant. In order to achieve this, guidelines must be set and expectations must be understood by all.

The guidelines below are not intended to discourage anyone from participating in our program; however, it is this program’s mission to help you develop the skills and knowledge necessary for the personal and academic success in high school and later on in college. This can only happen if we are all on the same page. This is a program that requires active participation. Each component serves a purpose and contributes to the entire experience. Those who DO choose to participate must commit themselves to doing their best at all times. Please take time to read through these.

As an adult chaperone I am responsible for the overall care and safety of my six (6) youth leaders throughout the entire CYD Teen Summit. I understand the responsibilities that come with this role and agree to fulfill what is expected of me throughout the Summit’s entirety.

I will:

• Prepare and orient my group of young people before we arrive at the Summit
• Prepare and orient the other Adult Chaperone if they are not the CYD Project Coordinator
• Participate fully in all Teen Summit workshops and other activities
• Be on time for all scheduled workshops and activities
• Model positive behavior
• Check in with youth partners throughout the day/night and know where to find my group of youth at all times. If we have a dance, monitor dance behavior throughout dance.
• Promote a safe physical and emotional environment for everyone
• Make and encourage others to make healthy positive choices
• Respect ideas and opinions that are different from my own
• Express opinions in a positive manner and encourage the same in my youth partners/group
• Encourage youth participation and involvement and listen to youth perspectives
• Allow youth to take on leadership roles; avoid “taking over” conversations or activities
• Set appropriate limits, boundaries and if necessary consequences with youth participants
• Strengthen youth-adult partnerships
• Commit to provide ongoing support to the Youth Advisory Committee following the Teen Summit
• **You must respect all Texas State University property.** Property damage will be cause for dismissal from the program. Students will have to pay for all property they damage. We strongly emphasize respecting the property owned by the program and university property in laboratories, classrooms and libraries. Any misuse of program resources or university facilities will jeopardize future use. Always, be considerate of other members of the campus community, including Texas State college students, instructors/professors, and other campus staff or personnel.
• Provide verification of a **criminal background check**, child abuse and neglect clearance check and a copy of my signed 2970 c affidavit within the identified time frames
• Provide a copy of certificate of completion of Child Abuse Training in accordance to SB1414.
• **Drugs are not allowed** unless they are prescribed by doctors, cleared with the program staff, and recorded in the student’s file.
• **Absolutely NO alcohol, marijuana, or other illegal drugs are allowed on campus.** Anyone suspected of being under the influence of any illegal substance will be dismissed immediately. If necessary, law enforcement will be called.

*If you have any questions, comments or concerns please call 512-245-8192 or email amy.williams@txstate.edu*
- Smoking is not allowed on university campus. Any minor caught smoking will be dismissed from the program. This includes regular cigarettes, as well as e-cigarettes.

By signing below, you acknowledge having read, understood, and agree to ALL the rules and expectation listed above.

______________________________    __________
Adult Chaperone Signature           Date

**For YAC Coordinator**

As the YAC Coordinator I promise that I have taken the time to review the Rules and Expectations with my group of selected Adult Chaperones.

YAC Coordinator Signature: ___________________________ Date: __________________

CYD Site: ______________________________

If you have any questions, comments or concerns please call 512-245-8192 or email amy.williams@txstate.edu