General Education Council
Minutes
1.27.03

Council Present:
T. Mottet-Fine Arts and Comm
R. Northcutt-Science
D. Wiley-Education
B. Stone-Applied Arts
C. McCall-Education
L. Thomas-Health Professions
D. Flaherty-Business Admin
S. Ogletree-Liberal Arts
T. Hindson-Liberal Arts
D. Showalter-Business Admin
V. Sriraman-Science
B. Melzer-Health Professions

Council absent:
D. Glassman-Chair
J. Crawford-Chair
D. Perkins-Applied Arts
R. Whalin-Fine Arts and Comm
J. Fischer-Student Rep.

Meeting convened at 3:32 p.m.

Motion:
R. Brown asked for a motion to approve the minutes from November 25th. T. Hinson so moved. D. Flaherty seconds the motion. The November 25th minutes were approved as prepared.

R. Brown discussed the Coordinating Board document with the council. The document is a Fall 2004 report of the General Education Core Curriculum.
-at this time we are doing okay
-we will need to collect additional information from what we are already collecting and reviewing

D. Wiley and S. Ogletree will work on the Institutional Option Component document. (contains PFW and US 1100)

-Institutional Core Curriculum Evaluation Reports are due to the Coordinating Board in 2004.
-Assessment of learning outcomes due 2009 (will need to deal with departments and how learning outcomes are assessed)

Issues to Address in the Evaluation:
1. the extent to which the curriculum is consistent with the elements of the core curriculum recommended by the Board;
2. the extent to which the curriculum is consistent with the Texas Common Course Numbering System;
3. the extent to which the curriculum is consistent with the elements of the core curriculum components areas, intellectual competencies, and perspectives as expressed in Core Curriculum: Assumptions and Defining Characteristics adopted by the Board; and
4. the extent to which the institution’s educational goals and the exemplary educational objectives of the core curriculum recommended by the Board are being achieved

The Assumptions and Defining Characteristics were captured in the components using the old General Studies Perspectives.

- we have defined the components and Dr. Gratz has approved them

Portfolio Assessment
- two years ago we did a random sample of incoming students
- Form is sent to faculty each fall and spring semester to evaluate critical skills (reading, writing, oral communication, mathematics, computer/information technology, critical thinking and ethics)
- we also collect writing samples

Create 6 questions that all departments integrate in their evaluations that are consistent to evaluate learning outcomes and critical thinking. This is a fast and cheap way to generate lots of data. We need to collect data on student retention of General Education courses at this institution after two years.

Disability Services
- R. Brown has had talks with Dr. Gratz and Tina Shultz to discuss strategies for dealing with TASP and Math issues. (solution: students enroll in a special section of Math 1316 that is two semesters long—this was created in the spirit of accommodation)
- screening is done between Math, ODS and Tina Shultz

Create subcommittee to look at syllabi and component tables for compliance of the core curriculum courses in the social science component.

Next meeting is March 24.

Meeting adjourned 4:16 p.m.