In attendance: Sharon O’Neal, Debra Feakes, Michael Supancic, Ted Hindson, Beth Erhart, Michael Burns, Kevin McCurdy, Chris Russian, Diego Rivero, Garry White, Sue Beebe, Shelby Rollings, Ron Brown, and Vince Luizzi.

Guest: Beth Wuest

R. Brown convened the meeting at 3:30 p.m.

The Council adopted the minutes of the meetings on January 27 and February 10, 2014.

R. Brown invited Council members to consider how best to advise transfer students who have not taken speech at another institution. No action was taken.

Dr. Wuest reported on a meeting she attended at TAMU about assessing the core curriculum at which a representative of SACS spoke. She conveyed the importance of aligning the definition of an outcome with the method(s) of assessing it. She also announced that assessment targets have been set uniformly at 75% and that only direct means of assessment are to be used.

Dr. Wuest distributed a form entitled “Outcomes Assessment Standards” for determining compliance with mission statements (for the components), outcomes, methods/ measures, results, action plans, and evidence of improvement. Dr. Wuest and the Council explored how the criteria applied to the report for English 1310.

Council members then turned to applying the criteria to other courses in the core with regard to mission statements, outcomes, and methods/measures. Each course was found to be in compliance. The approved outcomes and methods for these courses are for evaluating data collected this spring, and these data become the baseline for gauging matters like evidence of improvement in future reports.

Meeting adjourned at 4:45 p.m.

Submitted by Vincent Luizzi