**Federal Government Shutdown Impact on Proposal Submissions and Awards Management Guidance**

The Office of Research and Sponsored Programs (ORSP) is closely monitoring the government shutdown. While parts of the federal government (such as DHHS) are fully funded for the entire Fiscal Year ’19, other agencies are not.

Information in this guidance applies only to those agencies affected by the partial shutdown. Please find the comprehensive list of affected agencies and respective information and links provided by those agencies on the ORSP website found at <https://www.txstate.edu/research/> .

**General Guidance**

**Proposal Submissions:**

Proposals should continue to be submitted through ORSP. Pre Award Support Services will review and submit proposals to the sponsors according to the best and most recent directions provided by each sponsor. In most cases, proposals will be held in the queue by the sponsor and processed after the shutdown is over.

**New Awards:**

New awards are likely to be delayed until after the shutdown is over. As always, please be very cautious about spending funds before an award document is received. All expenditures must occur in the period of performance.

**Active Awards:**

Unless directed otherwise by awarding sponsor:

* If the active award is **not** accessing sponsor locations, resources, data, personnel, or additional funding, the work should continue as long as you have available funding in the project. Performance beyond the projects time period or amounts covered by the award is not allowed.
* If the project **does** depend on accessing sponsor locations, resources, data, personnel, or additional funding, the work should cease until appropriations have been reinstated and further notice from the sponsor is received. If your project falls under this category, contact ORSP for further assistance.
* Technical reports, financial reports, and other reports as required by the sponsor should still be submitted on or before the due date in order to remain in compliance with the terms of the agreements.

**Routine Administration of Grants and Contracts by the Sponsors:**

It is anticipated that requests for re-budgeting, no-cost extensions, award continuations, and other action decisions may be significantly delayed. It is also likely that federal facilities may not be open during this time.

**Please be sure to forward any award-related correspondence that you may receive (e.g., stop work orders) directly to Marivel Alvarez and Kay Beauchamp at grants@txstate.edu.**