BACHELOR OF GENERAL STUDIES
Academic Advising Syllabus
www.txstate.edu/ucollege/bgs.html

Advising Center Staff:

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<tr>
<th>Academic Advisors</th>
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<tr>
<td>Amy Beck</td>
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<tr>
<td>Michael Cavanagh</td>
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<tr>
<td>Jaimie Haider</td>
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<tr>
<td>Alex Corbyn</td>
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<tr>
<td>Alex Borger</td>
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<td>Jason Krueger</td>
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Round Rock Campus: Jessica Gist, Avery 201, 512-716-4001

Office: Undergraduate Academic Center 120

Phone: 512-245-2218
Make advising appointments by calling this number. If you are unable to keep your appointment, please call to cancel or reschedule as early as possible.

General Email: ucadvising@txstate.edu
Because email is an official form of University communication, advisors in the University College Advising Center use email as the primary means of contacting students.

Hours: Monday through Friday, 8am - 5pm

Mission: The University College Advising Center will provide accessible, friendly, and accurate academic advising to students at Texas State who are in the process of exploring and selecting a major and who are pursuing a Bachelor of General Studies degree. We are dedicated to:

- providing exploratory students with direction, decision-making skills, materials, and referrals to assist in the career exploration process
- assisting exploratory-professional students in meeting the admission standards for the McCoy College of Business administration
- guiding students toward graduation with a Bachelor of General Studies degree
- promoting the value and requirements of the Texas State University core curriculum
- informing students of University policies and procedures
- aiding students in achieving and maintaining academic success, and
- respecting students’ decisions in the academic advising process
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<th>Advisor Responsibilities</th>
<th>Student Responsibilities</th>
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<td>What you should expect from your advisor:</td>
<td>What we should expect from you:</td>
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<tr>
<td>Provide accurate and up-to-date information about Texas State regulations, policies, and procedures</td>
<td>Come to advising appointments prepared. Bring all advising related materials, questions, etc</td>
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<tr>
<td>Correctly interpret degree and major requirements, including those regarding the Core Curriculum</td>
<td>Clarify personal values and goals</td>
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<td>Maintain confidentiality and be knowledgeable of the Federal Educational Rights and Privacy Act (FERPA)</td>
<td>Activate and regularly check your Bobcat email account for communications from University faculty, staff, and administration</td>
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<td>Help students define and develop realistic goals</td>
<td>Check for registration holds and eligibility on SSB/know academic calendar</td>
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<td>Assist students with developing educational plans consistent with their abilities and interests</td>
<td>Use campus resources</td>
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<td>Be knowledgeable about Texas State resources (study skills, counseling, career exploration) and make appropriate referrals</td>
<td>Ask questions if you do not understand an issue or have a concern</td>
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<td>Provide a safe space in which to share your thoughts, aspirations, concerns, and interests</td>
<td>Accept responsibility for decisions and actions that affect your educational progress and goals</td>
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Expected Activities for Bachelor of General Studies Students
- Explore your academic and career interests
- Consider what three areas you wish to focus on for your three minors
- Examine your skills, interests, and values
- Use technology to assist in your academic planning
- Interact constructively with faculty members
- Discover your personal learning style and learn how you can use it to be a more successful student
- Learn to successfully manage your time
- Learn to ask for help when you need it
- Come to see your academic advisor as a mentor who can guide you as you journey toward graduation

Questions to Ask Yourself
- Do you check your Bobcat mail?
- Are you using a planner to keep track of assignment due dates and exams?
- Do you know when important dates are coming up—or where to find them in the academic calendar? [www.registrar.txstate.edu/persistent-links/academic-calendar.html](http://www.registrar.txstate.edu/persistent-links/academic-calendar.html)

**Recommended Resources**
- University College Advising Center website: [http://www.ucollege.txstate.edu/advising/](http://www.ucollege.txstate.edu/advising/)
- Bachelor of General Studies website: [www.txstate.edu/ucollege/bgs.html](http://www.txstate.edu/ucollege/bgs.html)
- Texas State Undergraduate Catalog: [www.txstate.edu/curriculumservices/catalogs/undergraduate/catalogs](http://www.txstate.edu/curriculumservices/catalogs/undergraduate/catalogs)
- CatsWeb Student Services: [www.txstate.edu/catsweb/catsstud.htm](http://www.txstate.edu/catsweb/catsstud.htm)
- Career Services: [www.careerservices.txstate.edu/](http://www.careerservices.txstate.edu/)
Texas State University Academic Calendar

SPRING 2017

JANUARY

2 Late registration begins (6 am)
12 Late registration ends (5:00 pm)
14 Late schedule changes begin (6:00 am)
17 First Day of Classes
25 Late Schedule Changes End (4:45 pm)

FEBRUARY

1 Official 12th Class Day/ Drop with 100% Refund (remaining enrolled in at least one hour), ends at midnight
15 Check for registration holds and your access period, under CatsWeb

MARCH

10 Graduation Application Deadline
20 Registration for Summer/Fall Begins
28 Automatic “W” Deadline/Last Day to Drop a Full Term Class (remain enrolled in at least one hour), ends at 11:59 pm

APRIL

20 Withdrawal Deadline (go to zero hours enrolled) ends at 5 pm

MAY

1 Last Day of Classes
2 Reading Day
3 Final Exams Begin at 5:00 pm
10 Final Exams End
13 University College Commencement (2 pm)
16 Grades Available

See: http://www.registrar.txstate.edu/persistent-links/academic-calendar.html
for official academic calendars and more information about dates, holidays, and deadlines.
BACHELOR OF GENERAL STUDIES
(BGS)

The Bachelor of General Studies is a multidisciplinary degree that emphasizes a student’s educational path and the connection to his/her career goals. The focus of this degree is to identify links between personal interest and career goals using three chosen minors (69 options).

Before declaring a General Studies major, students should:
• Have an idea of their intended career field
• Identify transferable skills needed for their career field
• Choose three minors based on required skills
• Explain how they intend to integrate their three minors in a project and career field.

As with any major, it is important that you check with a University College advisor on a regular basis to ensure that progress is being made in meeting BGS program requirements. Take particular notice that the minors used for this degree may have different requirements than those listed in the Texas State catalog because of the advanced hours requirement and the minimum acceptable grade of “C” in minor courses. Additionally, since the purpose of the major is to ensure a breadth of education across the three chosen minors, certain minor combinations with course duplication may not be allowed. Finally, enrollment in the GNST 3350 and GNST 4350 courses is limited to BGS majors in good academic standing. Consultation with your BGS advisor and early planning and registration are recommended. Frequent reference to the BGS website is also helpful.

http://www.txstate.edu/ucollege/bgs.html