Verification of Program Completion
THIS FORM IS MANDATORY FOR ALL STUDY ABROAD STUDENTS WHO WERE AWARDED FINANCIAL AID

Students receiving financial aid at Texas State University must demonstrate completion of course work abroad. Although a transcript will be required to transfer credits to Texas State, it is common that transcripts are not available by the time they are needed to comply with federal financial aid regulations. Thus, students receiving financial aid must submit this form within two weeks of the student’s last class day.

Students who fail to submit this form by the designated deadline will be in violation of federal financial aid regulations and will be required to repay all or a portion of their Title IV financial aid.

Name of student: ____________________________________________

Texas State ID# ____________________________________________

Term (insert year) Fall 20_ □ Spring 20_ □ Summer 20_ □

Did the student mentioned above complete the indicated term? Yes □ No □

If “no”, what was the last date the student was academically engaged within his/her class/es?
Month _________ Day ____________ Year ____________

Note: Academically-related activities include, but are not limited to, taking exams, quizzes, attending tutorials or study sessions required by the professor and completing academic assignments (e.g., papers).

Signature of Authorized Official, Host Institution ___________________________ Date ____________

Print Name of Authorized Official ___________________________ Print Title of Authorized Official ___________________________

Email and phone number of Authorized Official ___________________________

This form must be submitted within two weeks of the student’s last class day.

Please complete this form and send it to the Texas State Study Abroad Office at:
Email: studyabroad@txstate.edu