The Texas State University Staff Council’s mission is to promote and enhance the status of the University staff, ensure the effective contribution of staff expertise toward University goals and act as liaisons between the president and staff employees. Staff Council represents the collective body of the University staff and reports directly to the president.

**Note:** Minutes for previous Staff Council meetings are available at staffcouncil.txstate.edu/meetings/minutes.

Absent: Matt Greengold, Stephanie Korcheck, Kim Graves, Margie Rodriguez, Angie Behnke

(10:00) Food and Fellowship (Potluck)

(10:30) **Call to Order – Adam Clark, Staff Council Chair**

**ACTION**

**Item 1: November Meeting Minutes (handout)**

Deferred to January

**DISCUSSION**

**Item 2: Treasurer’s Report – Deborah Howell, Staff Council Treasurer**

There are NO changes from last month.

**ACTION**

**Item 3: Staff Council 2017-2018 Outcomes (handout) – Robert Jackson, Co-Chair, Organizational Effectiveness Committee**

- **Goal One:** Staff Council will provide effective, timely, and inclusive communications to staff and staff organizations.
  - Decided to leave outcomes 1, 3, and 4 as is.
  - Robert moved, Adam seconded. Approved by Voice Vote

- **Goal Two:** Staff Council will actively support programs that improve staff recognition and retention.
  - Discussion of Hire, Inspire, Retain brief in regards to culture of respect, wellness, coaching, and University investing in rewards programs.
  - Noel moved, Illona seconded. Approved by Voice Vote

- **Goal Three:** Staff Council will be the voice for staff and enhance collaboration with administrators.
  - Amending outcome #3 to read: prepare an annual report.
  - Noel moved to approve with amendments, Adam seconded. Approved by Voice Vote.

- **Goal Four:** Staff Council will contribute to and make recommendations regarding university planning and policy decisions that impact staff.
  - STET on proposed changes.
  - Adam moved, Treena Seconded. Approved by voice vote.

*Executive Committee will consider the goals and make assignments to individual committee chairs to take ownership of each of the goals; Adam will pass to president’s office.*
DISCUSSION (10:55)  
**Item 4: Results from Fall 2017 Member and Outgoing Member Surveys (handout)** – Phillip Holden, Organizational Effectiveness Committee

*Brief summary: 90% of responses were positive with same general motivation: members want to improve life quality of colleagues, and keep university “good.”*

DISCUSSION (10:42)  
**Item 5: External Committee Reports**

a. Special Assistant to the President Selection Committee – Adam Clark  
Lisa Lloyd will begin in January. Adam will contact her to invite to Feb/Mar meeting.

b. *University Leadership Assembly (handout) – Stephanie A. Korcheck*  
Deferred to January meeting.

c. Annual Diversity and Inclusion Assessment Meeting (handout) – Deb Howell  
University is moving to a more “educational” approach. University will create move inclusive certifications and classes to improve diversity and inclusion in work life.

d. Campus Carry Committee – Adam Clark  
Mid-November was the final set of forums. Testing centers are now “carved out” zones. No further meetings are scheduled, but the committee can be reconvened at the will of the president.

e. Transportation Services Advisory Council (TSAC) – Adam Clark  
Proposal for electric charging stations on campus, 2 EV in Wood Street Garage (where it’s easy to tow).

f. Campus Facilities Planning Committee (handout) – Aaron Noto  
Handouts reflect City of San Marcos’ planning calendar—which do NOT consider the TXST calendar.

g. Status of External Committee Contacts (handout) – Adam Clark  
Updated roster is available, contact Adam if you have not met or have been contacted by someone in your external committee.

DISCUSSION (10:58)  
**Item 6: Internal Committee Reports**

a. Special Events Committee: Food Drive Report – Treena Herington  
There are about 50 cardboard boxes to deliver.

b. Scholarships Committee: Wall Plaques – Deborah Howell  
BJ’s will create the plaque for the Undergraduate Scholarship. Noel will have it hung on the wall.

c. Fundraising Committee: Fundraising Updates – Jacqueline Miles  
The main raffle tickets fundraiser will be from 3/19 to 5/4. Donations are being solicited. It will be optional to participate in the incentives drawing. There is another fundraising opportunity for fundraising by working the concession stands at TXST games, but we would need at least 20 people to participate. We would receive a portion of the profits.
DISCUSSION Item 9: Review Pending Items – Noel Fuller, Staff Council Parliamentarian
(11:08) a. Incident Emails to Senior Administrators to Keep Staff Informed – referred to the Marketing Committee
   Recommended not to pursue.
   b. Issues Referred for Recommended Action – renaming the Parking Lot to Pending Items
   Parking lot is now “Pending Items”
   c. Contacted ODS about handicap accessible garage door, and handi-capable ramps on campus which are not listed online.

DISCUSSION Item 10: Announcements
(11:20) Two items brought by Joe Carter:
   a. Possible to have maintenance workers cross-trained via professional development – paid for (or supplemented by) University funds, or on University time. This will be investigated by Compensations and Benefits.
   b. Is it possible to have Taylor Jones, our Texas State Union Representative, come to a council meeting and discuss pay/retirement? This will be discussed/scheduled by Executive Committee.

(11:30) Adjournment
   Adam moved for adjournment, EVERYONE seconded. Approved by voice vote.

Texas State staff are welcome to attend any Staff Council meeting. If there is an issue or concern you would like the Council to address, please contact staffcouncil@txstate.edu. If you prefer to remain anonymous, please submit your concern using www.staffcouncil.txstate.edu/Staff-Concerns.

All statements made during meetings of the Staff Council shall be privileged communication and remain confidential. Members and guests shall not be subject to retaliation or disciplinary action as a result of the expression of their views at Council meetings.

Like us on Facebook! www.facebook.com/TexasStateStaffCouncil