Office of Distance and Extended Learning
Extension Studies Program
Archaeological Field School @ Cross Bar Ranch: Summer I, June 6 – July 7, 2016
See Program Director for Required On-Campus Class Meeting Schedule

Program Payment and Cancellation Policies

<table>
<thead>
<tr>
<th>Program Payment Schedule</th>
<th>For Graduate and Undergraduate Students</th>
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<tbody>
<tr>
<td></td>
<td><strong>Program Payment</strong></td>
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<tr>
<td></td>
<td><strong>DEPOSIT</strong> $650.00 by / on ____________ March 1st 2016</td>
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<tr>
<td></td>
<td><strong>FINAL PAYMENT</strong> $550.00 by / on ____________ April 1st 2016</td>
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<td><strong>Total Program Payments</strong> $1200.00</td>
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All costs are subject to change. Students who fail to make the payments on time may be withdrawn from the program.

A late charge of $50.00 will be assessed (per installment) when an installment payment is made after the due dates established above, in order to maintain enrollment.

**TUITION** will be applied to your semester bill. Texas State University Rules, Policies and Regulations apply.

Undergraduate (6 hours) $1507.26

You must register for your classes online through Texas State University – Student Self-Service during your regularly scheduled registration period.

Once all required program documents are received, the Office of Distance and Extended Learning will provide you with additional instructions for accessing the program’s online payment site.

Program payments will be made online by electronic check or by credit card (VISA, MasterCard, American Express, or Discover). When doing so, please be aware that the university’s refund policy applies: Any refund will be applied to remaining unpaid obligations. If you have paid in full, a refund will be processed within 30 days and will be deposited to your bank or mailed to your local address.

The cost of the program includes:
- Lodging, transportation to and from San Marcos and study locations, and required educational materials
- **NOT** included – food and personal expenses

**CANCELLATION:** All cancellations must be made in writing to the Office of Distance and Extended Learning, 302 ASB North, Texas State University, San Marcos, Texas 78666 or by email to USA_CFM_EXT@txstate.edu. Participants may lose all or part of the total payment, excluding course tuition fees*, if cancellation occurs according to the date postmarked / received.

- Cancellations received on / before March 15, 2016 – 100% refund of payments made.
- Cancellations received March 16 – May 31, 2016 – 50% refund of payments made.
- Cancellations received after May 31, 2016 – no refunds.

(*Course tuition fees are reimbursed following the University’s drop policy.)

I have read the Texas State Payment and Cancellation Policies for my Extension Studies program and I understand the refund policies, procedures, and deadlines.

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Student’s Signature __________________________ Date __________________________

Print Name __________________________ Texas State Student ID# __________________________