

Outstanding Undergraduate Student Award Overview

(Nominations may be submitted by faculty members, students, or student organizations)

Purpose of Award

To recognize a College of Science and Engineering undergraduate student who possesses outstanding characteristics in scholarship and service. Recognition will be granted in the form of a plaque presented to the student. In addition, a perpetual plaque with the student's name will be displayed in the Dean's office.

Eligibility

Any current undergraduate student in the College of Science and Engineering whose Texas State GPA is 3.25 or greater, based on 90 hours, of which at least 30 hours are earned at Texas State University, and who exhibits leadership and participation in departmental, college or university activities.

Nomination Procedure

1. Announcements, nomination forms, and other pertinent information will be sent to each department by the dean's office with instructions to:
 - a) Post the announcement on bulletin boards
 - b) Ask faculty to inform their classes of the award
 - c) Disburse criteria form (Form A) and application/nomination form (Form B) to anyone who requests them, and place copies of both forms in a high traffic area for students and faculty to take as they please.
2. Nominations may be submitted by students, student organizations or faculty members.
3. The following completed forms and accompanying materials are to be **submitted to the department Chair in a sealed envelope marked "Confidential - Undergraduate Award" by February 1, 2017:**
 - a) Nomination form (Form B)
 - b) Letters of recommendation (no more than three)

Selection Process

1. Each department Chair will appoint a faculty selection committee that will review and select no more than two nominees.
2. Each department will be responsible for providing a current unofficial transcript for each nominee that is forwarded to the Dean.
3. Departmental nominations must be submitted to the Advising Center by **February 4, 2017**.
4. The Dean will write congratulatory letters to each of the departmental nominees. Letters will inform nominees that they have been selected to represent their department and are being considered by a College-wide faculty committee for the Outstanding Undergraduate Student Award.
5. The College-wide faculty selection committee will elect the most outstanding student using the established criteria.