General Education Council Meeting Minutes  
March 23, 2015  
3:30pm, JCK 880

**Attendees:** Brown (Chair), Bible, Burns, Carter, Erhart, Friedman, Hanks, Harney, Hindson, Meritt, Passty, Supancic, White, Wilson, Cathy Lamm (Administrative Assistant)

**Absent:** Davidson, Downing, Feakes, Hamilton, Moczygemba, O’Neal (ex), Rivero (ex), Russian

The minutes of February 9, 2015, were presented for approval and suggested changes were discussed. Supancic requested the wording be revised to correctly reflect the changes in the reporting of GEC recommendations about additions or deletions to the General Education Core Curriculum to conform to the expectations of the Curriculum Committee. Bible noted that his college was fully represented at the last meeting as the other alternate was in attendance. Friedman noted that she was present at the last meeting. A motion to approve the minutes of February 9, 2015 was made by Harney contingent upon the requested changes by Supancic, Bible and Friedman, seconded by White. Motion passed unanimously.

Brown reported on the submission to the Coordinating Board of the new Honors courses as additions to the Texas State University General Education Core Curriculum and advised a decision has not been made and was told it could take as long as 60 days for a response.

Galloway presented additional materials regarding the progress of submitting additional Honors College courses under the topics header courses and reported they have five classes ready to be submitted, three pending, and will have another twelve in spring 2016, and that the faculty are currently reviewing with their chairs. She advised they will start working on next spring classes at the beginning of summer and should be ready to implement the classes in fall of 2016. It was determined that work on a new class should start at least two semesters in advance.

Brown informed the committee of his knee injury and that he was not able to attend the subcommittee meeting on suggested changes in the GEC form requesting the addition of new courses to Texas State University’s General Education Core Curriculum. Burns presented the recommendations on behalf of the subcommittee and stated there was not a concern with the Honors courses or their syllabi, mainly future courses from other departments. He also stated that question 3 may not be needed, but could be provided as a guiding question on the Syllabus Expectations document. Harney recommended thinking about some disciplinary component issues to include. Committee members asked if the forms were only for Honors, and Brown advised that once the topics courses are developed, Honors will not have to submit the forms for approved courses again. Harney recommended using a specific document for Honors and revise the current document to use for all other courses. Others suggested making a checklist of what goes into a syllabus and to revisit the bullets under question 3 to determine if they are still relevant. Erhart recommended several committee members look at the form to revise question 3. Volunteers for the syllabus subcommittee are Erhart, Harney, Burns, Wilson, and Hanks with Harney being the Chair. Galloway stated she would draft a form and send to the subcommittee for review. Brown requested the subcommittee present a draft to the Council at its last meeting in April. Harney will send out a draft once completed by the subcommittee.
The Council then reviewed PPS 1.12, which is due for review this year. Brown advised some recommended changes were incorporated and a final draft will be sent out for review by the deans and faculty senate, and others who might want to comment. A courtesy copy of these minutes and a draft of the PPS will be sent to the curriculum committee for review. Brown asked if anyone had any corrections. Wilson stated she has grammatical corrections and will email suggested changes. Friedman questioned the word “liberating” in section 2, fifth line from the bottom in the phrase “honoring the tradition of a liberating education.” Harney suggested keeping “Arts” out and say just “liberal,” and White recommended the wording “traditional higher level of education.” Bible recommended taking out “minimum/maximum,” in section 2, fifth line down, so as not to be confusing.

There was a brief discussion of ex-officio members and voting members on the Gen Ed Council, and Brown advised there are 2 voting members per college, and 2 student members. Brown advised there will be a meeting mid-May or early June for assessment purposes.

Bible moved to adjourn, seconded by Burns. Meeting adjourned at 4:00pm.