Sign up for the Payment Plan on the SBS Touchnet payment site:
https://secure.touchnet.com/C24322_tsa/web/login.jsp
Log in with your TxState ID and pin and click on the **Payment Plans** tab:

At the **Payment Plan** screen, do the following:

1. Click **Enroll Now**.
2. Select the correct semester from the drop down menu.
3. Review terms of the plan and click **Continue** to schedule the plan.
4. Click **Continue** to review down payment* and installment amounts.

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*Financial Aid and/or credits can be used towards your down payment. However, you must wait until after your aid is disbursed.*
5. If you are in agreement, check “I agree” and click **Continue**.

6. Select Payment Method and follow the prompts to make the down payment.

7. Continue until payment process is complete and the following message is displayed:

   **Thank you, your enrollment in the Fall 2014 payment plan was successful.**