

**Minutes**  
**Faculty Advisory Council**  
**February 27, 2004**  
**Texas State University – ASB South, Room 332**

**Members in Attendance:**

Steve Awoniyi, Nathan Bond, Christopher Brown, Deborah Buswell, María De la Colina (substitute for Marilyn Goodwin), Michelle Hamilton, Judy Leavell (substitute for Jennifer Battle), Kathryn Lee (substitute for Alica Paredes-Scribner), Marla McGhee, Bobby Patton, Jovita Ross-Gordon, Greg Soukup, Jo Webber

**Members Absent:**

Jennifer Battle, Brenda Beatty, Marilyn Goodwin, Sharon O’Neal, Alicia Paredes-Scribner

**Guest:**

Russ Hodges

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*Chair Webber called the meeting to order at 2:05 p.m.*

**I. Approval of the Minutes from January 30, 2004**

Greg Soukup motioned that the minutes from January 30, 2004 be approved. Bobby Patton seconded the motion. The motion passed.
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**II. Old Business**

**A. FAC Priority Statements:**

The FAC reviewed the priority statements and made no changes. Marla McGhee will write a short introduction describing the process that the FAC followed to name the priorities and then post the list on the FAC website.

**B. Committee Survey Report:**

Deborah Buswell reviewed the initial results of the Committee Survey and provided an update on the data analysis. A student worker is currently transferring the data to scantrons so that a frequency count can be tabulated. A qualitative analysis will also accompany the quantitative analysis.

The purpose of the survey was to examine professors’ workload and the functions of the committees in the COE. Last year, Carl Glickman proposed the original idea for the survey and encouraged the FAC to look at the committee structure in the College of Education. The survey would determine if the current committee approach was helping the College to meet its goals. The survey attempted to answer some of these questions: Who is doing the work in the College? Is this work helping the College to reach its goals? What kind of committees already exists? Are there gaps or areas that are not being addressed? How does the committee structure correspond to the College’s priorities?

### **C. Constitution Revision Committee Report:**

Jovita Ross-Gordon reported that the Constitution Review Committee would meet after the FAC meeting and begin planning their work. She welcomed other FAC members who wanted to serve on this committee. The committee's goal is to make the FAC Constitution more functional and practical.

### **D. Code of Ethics:**

Over the next few months the FAC will begin developing a Code of Ethics for the College of Education. The document will outline professional behavior between faculty and students, colleagues and administrators. Chair Webber asked FAC members to contact colleagues at other universities and ask them for copies of their codes of ethics. The members might ask their state and professional organizations if they have codes of ethics. Bobby Patton will ask Senator Gay James if the Texas State Faculty Senate has a Code of Ethics.

### **E. COE Strategic Plan Update:**

FAC members Jo Webber, Marla McGhee and Jovita Ross-Gordon attended the meeting where Dean Beck presented the COE Strategic Plan. They reported that lack of physical space and maintenance of current programs were emphasized by many colleges in their strategic plans. Many current programs are underfunded. During the presentation of the plans, Marla McGhee thanked Dean Beck for the way that he solicited input from the COE faculty during the planning process. He gave the faculty a voice and made the process dynamic.

After the presentation the deans then met with Dr. Gratz. Action was taken on several of the COE priorities. For example, all space requests will go into the five-year master plan for space requests. The PhD in College Teaching was tabled. The athletic training was placed in a three to five year mode. Adapted PE was moved in the strategic plan and will receive support with different monies. Also, the new hires will go to an oversight committee, which has been appointed by President Trauth. Not all colleges are represented on this committee. The oversight committee will prioritize the candidates and make a final recommendation to the President.

By March 13<sup>th</sup>, the strategic plans will be forwarded to President Trauth. In the COE's strategic plan, Dean Beck argued that the COE deserves support since it has experienced a 48% growth rate during the last several years. Dean Beck suggested that the College will move forward with its plan and that it may need to look to outside sources to fund its priorities.

### **F. Chair Webber's Meeting with Dean Beck:**

Chair Webber met with Dean Beck on February 14<sup>th</sup> and asked him about LBJ and Indirect Costs. The LBJ fund is a line item of \$15,000 plus \$7,500 Maintenance and Operation. The monies come every year. The Indirect Costs account comes from the grants that the COE professors write. During the last several years the Indirect Costs account was depleted by the problem with the Bilingual federal grant. The LBJ Accounts and Indirect Costs have now been replenished and may have \$30,000 in them. Dean Beck would like to use this money to support professors' scholarly endeavors. On

another note, Chair Webber reported that Dean Beck was pleased with the study on committees.

### **G. Chair Webber's Report on the College Council Meeting**

Last Wednesday, Chair Webber attended the College Council meeting. She reported that the College was still using the old policy on post-tenure review. She also stated that the College's winners for the Presidential Awards had been named. The Department Chairs, Senators, Directors, Assistant Deans, FAC Chair serve on College Council and decide which nominees will move forward in the awards process to the university level. The FAC may want to look at the ways that winners are chosen at both the COE level and university level.

### **H. Dean Beck's Proposed Research, Scholarship and Grant-writing Document:**

The FAC discussed Dean Beck's proposed Research, Scholarship and Grant-writing Document. Chair Webber shared some information that was presented at the C&I Faculty meeting that occurred earlier in the day. It seems that the Dean and COE have been criticized recently across campus for being "lightweights" when it comes to scholarship. Some FAC members wondered if Dean Beck wrote this proposal as a reaction document. He sent the document to both administrators in JCK, FAC members and Senators in the COE. Some FAC members questioned his approach.

The FAC members discussed the process that Dean Beck followed as well as the content of the document. The FAC wondered why the Tenure and Promotion Committee in the COE was not consulted and if the other colleges across campus used a similar point system, which was proposed in the document. The FAC stated that the COE's mission differs from those in other colleges.

The FAC proposed that a new committee be formed. It would consist of the original COE Tenure and Promotion members and FAC volunteers. The committee would examine Dean Beck's document along with other pertinent documents. The committee will submit their work to the FAC for feedback before presenting it to Dean Beck. The document will also be presented to the departments for feedback and approval. In summary, this committee and the FAC will follow the same procedure that was used when creating the COE's Strategic Plan.

Greg Soukup motioned that the minutes from November 21, 2003 be approved. Bobby Patton seconded the motion. The motion passed.
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Greg Soukup motioned that the meeting be adjourned. Judy Leavell seconded the motion. The motion passed.
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*Chair Webber adjourned the meeting at 4:05 p.m.*

Respectfully submitted,

Nathan Bond  
FAC Secretary