I. Call to Order (1:04pm)

II. Roll Call
Reps Present: Geleana Alston, Bill Barry, Maria Beane, Jake Hammons, Megan Holmes, Mike McCullar, Brent McElfresh, Gail Nelson, Cesar Rivera, Joni Schneider Melissa Vasquez, Elyse Zavar
Reps Absent but excused: Gail Nelson
Others Present: ASG Graduate House Advisor Dr. Paula Williamson and Graduate Student Anne Kringen.

III. Approval of Minutes
For the November 9 meeting minutes Representative Zavar motioned to temporarily suspend the rules to consider the minutes as read. Representative Rivera seconded the motion. The motion passed. Representative Barry motioned to approve the minutes and Representative Zavar seconded. The motion was unopposed.

Representative Schneider read the minutes for November 30 meeting. Representative Barry motioned to approve the minutes and Representative Beane seconded the motion. None opposed.

IV. Orders of the Day (1:14)
Representative Barry motioned to approve the orders of the day and Representative McCullar seconded the motion. The orders were approved.

V. Guest Speakers

VI. Public Forum

VII. Reports
a. House Leader’s Report (1:15 pm)
House Parliamentarian Alston presented House Leader Nelson’s report. Calendars were provided to the House with the spring semester’s upcoming events. House Leader Nelson reported that she is beginning to work on the transition documents for the transition of officers. She will also be meeting with the Finance Committee to approve the spring budget.

b. Secretary’s Report (1:18pm)
House Secretary Schneider reported that the Graduate Dean Search Committee has found three candidates that are possibilities for the new Graduate Dean. They will be attending campus interviews upon the approval of President Denise Trauth. The Representatives were asked to come up with possible interview questions for interviewing the possible candidates.

House Secretary Schneider also asked the House to make sure their contact information was correct so she could update the roster.

c. Parliamentarian’s Report (1:56pm)
House Parliamentarian Alston asked the House to go through the ASG Constitution and propose any amendments by February 1 for the House Rules and Procedure. Also Parliamentarian Alston asked the Representative Alston asked the Representatives to read through the Election Code to understand how the process of the elections.

d. Committee Reports (2:01pm)
   i. Technology—Representative Rivera presented the Facebook profile and Facebook page he created along with the LinkedIn page. He will post the links on Tracs. Representative Rivera also stressed the importance of the social media staying separate from the Senate’s. It was also suggested that a Technology committee may need to be added to house rules and procedures as a standing committee.
   ii. Veteran’s
       There was no update.
   iii. Smoking Awareness—Representative Zavar will be meeting with Dr. Estaville for ideas, manpower, etc.

e. Advisor’s Report (2:18pm)
Dr. Williamson reviewed the process for filling the vacant seat(s) in the House and reviewed the process of running for office for next semester. Dr. Williamson also announced the Grad Information Fair taking place on March 7 from 11am-2pm. Dr. Williamson asked the House who will be returning next year. She also reminded the House about the Dean’s Luncheon on February 8.

VIII. Unfinished Business (2:31)
a. Social Events—Grad House Social
Representative Rivera motion to table the discussion of the Grad House Social. Representative Hammons seconded the motion. None opposed.

b. Reserved Alkek Study Rooms
   Representatives Nelson and Alston were going to meet with library administrators to discuss the results of the reserved study rooms survey.

c. Student Farm
   Representative Holmes reported that Dag Osorio would like to attend the next House meeting.

d. No tobacco on campus rally
   Representative Rivera motioned to table this discussion until Representative Zavar met with Dr. Estaville. Representative Hammons seconded the motion. None opposed.

IX. New Business
a. Next e-blast to graduate students from individual colleges with social media update
   Representative Hammons motioned to table the agenda item until the social media was finalized. Representative Rivera seconded the motion. None opposed.

X. Questions

XI. Announcements
   Representative Alston shared that she participated in a community service activity on Martin Luther King Day at the San Marcos VFW.

XII. Adjournment (2:36pm)
   Representative Barry made the motion to adjourn the meeting. Representative McCullar seconded. The motion passed unanimously.