

## CHAPTER 101 - EXECUTIVE AND CABINET APPLICATION

### ARTICLE I. GENERAL ADMINISTRATIVE

- §1 **AUTHORIZATION.** This chapter and all its regulations are authorized pursuant to Article III(10)(d) of the Student Government Constitution.
- §2 **APPLICATION AND SCOPE.** This chapter shall apply to all positions within the Executive Office, Cabinet, Commissions and University Committees and shall be subject to a mandatory application process before the appointment of any position. The application is to be open to the public and administered by the President in a fair and systematic manner to be overseen by the Senate Select Committee on Selections and Appointments.
- §3 **PURPOSE.** The purpose of this chapter shall be to ensure that positions of Student Government are made available to the student body and that qualified applicants are given equal opportunity to apply for a position.
- §4 **REPORTING.** The President is to report to the Senate Select Committee on Selections and Appointments his preferred requirements per position.
- §5 **DATE TO COMPLY.** Applications for positions must be made public during the first week after spring elections have concluded and shall close within ten (10) business days. The President may reopen the application for a period of ten (10) business days if a position is not filled or if the original applicants are not satisfactory.)

### ARTICLE II. FAIR APPLICATION GUIDELINES

- §1 **BASIC REQUIREMENTS** Each application pursuant to this chapter shall be required to contain basic information to be provided by the applicant to the President and reviewable by the Senate. Review responsibility shall be vested in the Committee on Selections and Appointments. This application shall include the following items for completion by the applicant:
- (a) Name
  - (b) Date
  - (c) Student ID
  - (d) Texas State Email

§2 **POSITION SPECIFIC REQUIREMENTS.** Depending on the position additional information regarding qualification of ability may be required including:

- (a) A resume or Vita.
- (b) Cover Letter.