

Project Chair/Committee Member Change Request Form

This form must be completed and returned to the Ingram School of Engineering no less than sixty days before the final project defense. It is the student's responsibility to make sure the Ingram School receives this form in a timely manner. Any committee member(s) requested below must hold current graduate faculty status.

Student Name: _____	Texas State ID: _____
Major: _____	Degree: _____
Student Signature: _____	Date: _____

Please select the appropriate option, and include the information on the lines below. Signature indicates agreement to serve in the selected role for the student listed above. It also indicates that the signee(s) is/are aware that they will not be reimbursed for any expenses incurred as part of this service.

Add a Committee Chair

Proposed Chair	Proposed Chair's Department	Signature	Date

Add a Co-Chair

Proposed Co-Chair	Proposed Co-Chair's Department	Signature	Date

Add a Committee Member

Proposed Member	Proposed Member's Department	Signature	Date

Remove a Committee Chair/Member

Printed Chair/Member to be Removed	Check One: <input type="checkbox"/> Chair <input type="checkbox"/> Member	Date
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Signatures below indicate the approval of the above recommendation:

Printed Name	Signature	Date
Project Committee Chair/Co-Chair		
Co-Chair (if applicable)		
Graduate Program Advisor		
Director, Ingram School of Engineering		