

Texas State University-San Marcos
College of Education
Ph.D. in Education Professional Reference Evaluation

Applicant _____

In compliance with the Texas Open Records Law and the Federal Educational Rights and Privacy Act of 1974, I may see this completed form upon written request. I hereby waive this right. Yes ___ No ___

Signature of Applicant _____

Name of Reference _____

How long have you known the applicant? _____

Relationship to applicant? _____

Work address of Reference _____

Work phone of Reference _____

Email of Reference _____

Because you have knowledge of the applicant's professional competencies, you have been asked to provide a reference for the person named above who is applying to the Texas State Doctoral Program in Education. Please indicate the appropriate rating for each category on the following page and add whatever comments are appropriate.

I am comparing this applicant with the following reference group (choose one)

___ Graduate students ___ Colleagues ___ Supervisees ___ Employees _____ Other (identify)

As a reference selected by the applicant we expect that your impressions will be primarily positive. All human beings, however, have both strengths and limitations. Please assess this applicant's strengths and limitations as a potential educational or community leader or change agent. If you wish, you may attach a separate statement addressing this potential.

Upon completion of this reference, please place it in an envelope, seal it, and write your signature across the seal. Give the envelope back to the applicant for submission with her/his application packet. Failure to do so will prevent the applicant from being considered for the program. Thank you for your assistance.

Use the following scale and rate the applicant's character and qualifications listed below

N - No Opportunity to Observe 2 - Below Average 3 - Average 4 - Above Average 5 - Superior

Qualification						Comments
Confidence in self	N	2	3	4	5	
Acceptance of criticism	N	2	3	4	5	
Reliability, dependability	N	2	3	4	5	
Honesty/ Integrity	N	2	3	4	5	
Initiative	N	2	3	4	5	
Professional appearance	N	2	3	4	5	
Conscientiousness	N	2	3	4	5	
Follow-through on commitments	N	2	3	4	5	
Self-discipline, self-control	N	2	3	4	5	
Emotional stability	N	2	3	4	5	
Management of stress	N	2	3	4	5	
Empowerment of others	N	2	3	4	5	
Leadership ability	N	2	3	4	5	
Creative thinking / Curiosity	N	2	3	4	5	
Independent thinking	N	2	3	4	5	
Judgment and common sense	N	2	3	4	5	
Maturity	N	2	3	4	5	
Enthusiasm	N	2	3	4	5	
Expression of opinion	N	2	3	4	5	
Tact	N	2	3	4	5	
Listening to other's opinions	N	2	3	4	5	
Problem solving and solution generation	N	2	3	4	5	
Collaboration with people of diverse backgrounds	N	2	3	4	5	
Ability to motivate others	N	2	3	4	5	
Commitment to ethical standards	N	2	3	4	5	
Response to supervision	N	2	3	4	5	
Management and organizational strategies	N	2	3	4	5	
Presentation skills	N	2	3	4	5	
Technology skills	N	2	3	4	5	
Interpersonal skills with peers	N	2	3	4	5	
Interpersonal skills with supervisors	N	2	3	4	5	
Attendance/punctuality	N	2	3	4	5	
Clear, coherent oral expression	N	2	3	4	5	
Clear, coherent written expression	N	2	3	4	5	
Potential for success as a leader or change agent	N	2	3	4	5	
Additional comments:						