Multicultural Greek Council Bylaws

AT TEXAS STATE UNIVERSITY- SAN MARCOS
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Article I – ACADEMICS

Section 1: Minimum Expectation

All Chapters must maintain an overall member GPA of 2.5 each semester. All Chapters must also be in good standing with Greek Affairs. If the organization is put on probation with Texas State University then they will also be on probation within MGC. Failure to meet MGC’s minimum GPA will result in the following sanctions.

A. A $25 fine.
B. A monthly academic report that will be presented at the Executive Board meetings.
   1. If an academic report is not presented monthly or the member organization does not attend, a fine of $20 will be assessed.

Article II – FINANCE

Section 1: Membership Dues

Dues, $100 up to or less than the first ten people and $15.00 for every person after that, shall be due at the second meeting of each semester from each organization. A late fine of $20 will be placed if not turned in on the required date and for every week after that.

Section 2: Paying Fines

A. All fine will be paid to the Vice President of Finance
B. Chapters have until the first five (5) minutes after the start of the next general assembly meeting to pay fines
   1. Chapters may pay fines before the next general assembly meeting if they choose to do so.
C. In the event that a fine goes unpaid an additional fine of $10 a week will be added
D. The repercussions for not adhering to the above will be as follows:
   1. Will not be allowed to participate in Council functions.
   2. Voting rights revoked until financial status is regained.

Section 3: Attendance at General Assembly Meetings

A. Each chapter representative or alternate representative is expected to attend all scheduled meetings. Fines will be given for tardiness and absence.
   1. Members missing the general assembly meeting will be fined $10.00.
   2. Members will have a five minute grace period to arrive at general assembly meetings.
      a. Arrival after the first five (5) minutes will be considered a tardy
      b. Being tardy more than twice will result in a $5 dollar fine per tardy thereafter
B. Delegates not dressed in business casual along with some form of letter paraphernalia (i.e. teekee, drop, bracelet, etc.) will not be let into the meeting; therefore they will be fined $10.00.

Section 4: Submission of General Assembly Reports

Each chapter and Executive Board member is responsible for submitting a report to the Vice-President of Public Relations to include in the General Assembly Agenda at the discretion of the Vice President of Public Relations and will be set prior to the first meeting of the semester.
Section 5: Attendance at Roundtables, Committee Meetings, etc.

A. Each chapter representative is expected to attend all scheduled Roundtables or Committee Meetings including but not limited to: Judicial Committee Meetings, Recruitment Roundtables, Banquet Roundtables, Scholarship Roundtables, or any other meeting that the Executive Board requests for the presence of the chapter.
   1. Members missing these meetings will be fined $10.

Section 6: Attendance at MGC Sponsored Events

A. Attendance will be taken by the Executive Board officers at every event.
B. Failure to have specified percentage of attendance at each event will result in fines as follows:
   1. Community Service (80%) - $40
   2. Fundraisers (50%) - $40
   3. Socials (50%) - $40
   4. Unless another percentage has been determined by the council

Article III – OFFICER ELECTIONS

Section 1: Election Procedures

A. Applications will be submitted two weeks prior to elections.
B. The Executive Board will review applications to make sure each candidate meet the requirements and that every position is filled.
C. The names of the candidates will be announced one week prior to the election date so that the chapters may know ahead of time who is running for office.
D. Elections will be held the first two weeks of November to ensure that there is enough time for the candidate’s speeches. Also, that the newly elected officers are able to presume office the last two scheduled General Assembly meetings.

Article III – EXECUTIVE BOARD

Section 1: The Executive Board shall:

A. Be responsible for planning the agenda for the general assembly meetings.
B. Have the power of the general assembly in emergencies, which necessitates action between meetings. A report of actions must be made at the next general assembly meeting.
C. Meet on a weekly basis prior to the general assembly meetings. There must be ¾ of the executive officers present to constitute an official Executive Board meeting.
D. Not participate in any MGC hosted recruitment event
   1. This shall include paraphernalia, strolling, stepping, chanting, or any other activity associated with respective chapter

Article V- OFFICER DUTIES

Section 1: General Duties:

A. Executive Board officers shall not miss more than two executive meetings or General Assembly meetings per semester. Excessive absences will result in sanctions that will include, but are not limited to, a review of the chair’s position.
Section 2: Elected Officers:

A. President Shall:
   1. Preside over meetings and enforce the constitution of the Multicultural Greek Council at Texas State University in accordance to Robert’s Rules of Order.
   2. Offer consideration of all motions consistent with Robert’s Rules of Order.
   3. Reserve all meeting rooms.
   4. Declare results of council voting.
   5. Call special/ emergency meetings.
   6. Appoint all committee chairpersons not otherwise provided for in the constitution of the Multicultural Greek Council at Texas State University.
   7. Represent MGC at civic and social functions or when the council is called upon by the member organizations for representation.
   8. Head the Executive Board.
   9. Serve as the official representative for the Multicultural Greek Council at Texas State.
      a. Is authorized to speak on behalf of the council.
      b. Should the MGC President be unable to attend a meeting, the Vice President of Judicial Affairs and Leadership will speak on behalf of the council.
   10. Serve as the point of contact and act in the matter of all emergency issues.
   11. Request the removal of any person from the council meeting with due cause.
   12. Not have a vote unless in the event of a tie.
   13. Plan beginning and end of year forum.
   14. Check the MGC mailbox.
   16. Maintain a bi-weekly report from the Executive Board.
   17. Initiate projects and programs as deemed necessary for the welfare of the council.

B. Vice President of Judicial Affairs and Leadership shall:
   1. Assume the duties of President in their absence.
   2. Be well versed in Robert’s Rules of order.
   3. Be knowledgeable of the constitution, bylaws, and other regulations of the council.
   4. Notify member organization of fine given
      a. Notification will include reason for fine, total amount due, and reminder of due date as defined by the MGC bylaw in Article II Section 2.B.
   5. Serve as the chair for the Judicial Board.
   6. Serve as the interpreter in the case of any procedural dispute.
   7. Coordinate annual bylaw revisions.
      a. Schedule one bylaw amendment round table each semester
      b. Present bylaw revisions, if necessary, at least every Fall

C. Vice President of Public Relations shall:
   1. Preside over the General Assembly meetings in the absence of the President and Vice President of Judicial Affairs and Leadership.
   2. Maintain accurate minutes of all meetings, which shall include the following information:
      a. Every motion, and the second to each motion with the name of the representative and respective organization.
      b. The action taken on the motion including the tabulation of the votes.
      c. Date, time, and place of the next General Assembly meeting.
   3. Distribute minutes of the General Assembly meetings to the representatives no more than 72 hours after the General Assembly meeting.
   4. Serve as historian by maintaining copies of all agendas, minutes, fliers, and other public information.
5. Maintain a roster, in conjunction with the Greek Affairs office, with contact information for all MGC officers, all member organization representatives, alternates, Presidents, Chapter Advisors, and Faculty/Staff Advisors.
   a. Each roster should contain current campus addresses, phone numbers, and email addresses.

6. Have on hand at General Assembly meetings all current semester minutes

7. Contribute articles and information for the Greek Affairs newsletter as requested.

8. Update the MGC website.

9. Coordinate all promotional activities and materials for recruitment and any other MGC events.

D. **Vice President of Finances shall:**
   1. Keep an accurate account of all money received and imposed by MGC.
   2. Collect all fines from chapters
   3. Disburse money to appropriate parties as soon as receipts/invoices are received.
   4. Provide receipts for all money transactions on behalf of MGC.
   5. Deposit all funds Greek Affairs no more than two business days after receiving.
   6. Prepare a budget for each semester by the end of the prior semester.
   a. The budget shall be approved by the Executive Board and presented to the General Assembly by the second meeting of each semester.
   7. Present a financial report at each General Assembly meeting.
   8. Coordinate fundraisers for MGC.
   9. Make a fine sheet in the beginning of the semester, that is in accordance to the MGC Bylaws and Constitution, and distribute to the chapters
   10. Ensure the financial status of each member organization before any voting may take place

E. **Vice President of Scholarship and Recognition shall:**
   1. Serve as academic coordinator by fulfilling actions pertaining to academic standards as outlined in the bylaws.
   a. Issues Academic letters to chapters in accordance with sanctions outlined in the bylaws.
   2. Coordinate recognition events.
   3. Provide updates and information on scholarships and applications.

F. **Vice President of Recruitment shall:**
   1. Plan, coordinate, and direct all Recruitment activities; including but not limited to, MGC Quad days, MGC Showcase and MGC Convocation.

G. **Vice President of Community Relations shall:**
   1. Coordinates community service events
   2. Verify community service hours that have been submitted to Greek Affairs Office
   3. Serves as the liaison to All Greek or Texas State events and organizations including but not limited to:
      a. Bobcat Build
      b. Greek programming board
**Article VII – INTAKE**

**Section 1: Recruitment**

A. MGC will host a variety of events throughout the semester  
B. Each organization has the ability to recruit on campus year round

**Section 2: Intake Guidelines**

In order to participate in the intake process interest student must:  
A. Have at least 12 college credit hours  
B. Be currently in good academic standing  
C. Have at least a 2.5 cumulative GPA

**Section 3: Hazing**

Violations of the anti-hazing policy of the State of Texas, Texas State University, Student Involvement and the Texas State Multicultural Greek Council will be investigate in accordance with SA/PPS No. 05.04 Student Organization Disciplinary Procedures

**Article VIII – PARLIAMENTARY AUTHORITY**

The latest edition of Robert’s Rules of Order shall govern in all matters not provided for in this Constitution and Bylaws of the Multicultural Greek Council

**Article IX - MGC SOCIAL MEDIA BYLAW**

Social Media is defined by the MGC as any form of electronic medium such as but not limited to: Facebook, Twitter, Google +, MySpace, etc. where communication (the transmission & retrieval of information) occurs.

**Section 1: Do Not:**

A. Post content that may be offensive or demeaning to Greek organizations or its non-alumni members  
B. Post malicious content about another Greek organization or its non-alumni members  
C. No passive aggressive language towards another Greek organizations  
D. Post explicit language towards another Greek organization or its non-alumni members.

**Section 2: Repercussions**

The VP of Judicial Affairs & Leadership reserves the right to do ANY of the following if rules are not abided by:  
A. Warning  
B. Fine organization  
   1st fine is $100  
   2nd fine is $200  
   3rd fine is $300
C. Send organization to Judicial hearing
D. Any other punitive actions deemed appropriate by the VP of Judicial Affairs

**Section 3: Appeals**

A written letter appealing the punishment must be turned in to the MGC Executive Board within 2 business days after the punishment has been made. The Executive Board (excluding the VP of Judicial Affairs & Leadership) will then choose to accept or deny the appeal. The Executive Board’s decision will have the final word on the matter.

**Article X-MGC BUMPING BYLAW**

**Section 1: Purpose**

Prevent conflict among organizations when scheduling events for the semester

**Section 2: Scheduling**

A. Organization events will be scheduled on a first come first serve basis with the Vice President of Public Relations and in accordance with any other requirements set forth by the Vice President of Public relations

B. Should a conflict arise between two or more organizations in which an agreement cannot be met, then a formal complaint may be filed by the concerned party in the following manner:
   1. Concerned party will submit a letter to the Vice President of Judicial Affairs and Leadership.
   2. The Vice President of Judicial Affairs and Leadership will then schedule a meeting with both parties.
   3. The Vice President of Judicial Affairs and Leadership will first attempt to mediate a conclusion. If a conclusion cannot be reached, the Vice President of Judicial Affairs and Leadership should decide the outcome of the conflict.
   4. Decisions can be appealed to the executive board in writing within 48 hours. Once the decision has been reached by the MGC executive board, the decision is final.

**Section 3: Founders Day Policy**

A. No organization shall schedule on another MGC organizations’ founders day or equivalent without permission of the organization.

B. Each organization is guaranteed 2 additional uninterrupted days where no other MGC organization may program. Those two days must be attached to that organization’s founder’s day or equivalent.

C. If conflict of the two additional days occurs due to a founder’s day only, then Article XII Section 2.B will be put into effect.

D. Any organization violating this section of the constitution or the outcome of decisions made through the judicial process shall be held accountable by:
1. Your organization will be fined $300.00 or the amount of your dues, whichever is less.
2. A second offense will receive the same amount fine and the loss of all events for the rest of the semester.

**Article XI – AMENDMENTS**

**Section 1: Proposal of Amendments**

Amendments to these Bylaws may be initiated by the affiliated chapters through their representatives.

**Section 2: Bylaws may be amended as follows:**

A. Proposed amendments shall be submitted to the Executive Board at least ten (10) days before the meeting at which they shall be presented.
B. The Executive Board will only make recommendations, no alterations, to the proposed amendment.
C. The Executive Board shall circulate the proposed amendment to all voting representatives before the meeting at least seven (7) prior to the voting
D. Proposed amendments to the Bylaws shall be considered adopted by a three-fourth (3/4) vote.

Last revised: October 2015