



# Spring 2010 Schedule of Classes

Bachelor of Applied Arts&Sciences (BAAS) --- Master of Interdisciplinary Studies(MSIS) ---  
Management of Technical Education (MEd)  
Occupational/Career and Technology Education Program  
<http://www.oced.txstate.edu>

**Spring 2010 Early Registration begins October 19, 2009**

For specific access period information, additional late registration, schedule change information go  
to: <http://www.registrar.txstate.edu/>

# Important Information and Announcements

## OCED 4360 and OCED 4361

Students who have completed **all required prerequisites** and wish to enroll in OCED 4360/4361 during the Spring 2010 semester **must** attend one of the following one hour orientations and have the application in by:

### December 4, 2009 for Spring 2010 Enrollment

October 5 <sup>th</sup> (Monday)	6:30pm	Round Rock Higher Education Center, Avery Building, room 419
October 21 <sup>st</sup> (Wednesday)	2:00pm	Campus, Pedernales Building
October 27 <sup>th</sup> (Tuesday)	4:30pm	St. Philip's Main Campus, Sutton Learning Center, room 220
November 11 <sup>th</sup> (Wednesday)	12noon	Round Rock Higher Education Center, Avery Building, room 455
November 17 <sup>th</sup> (Tuesday)	4:00pm	Campus, Pedernales Building
November 20 <sup>th</sup> (Friday)	5:00pm	St. Philip's Southwest Campus, Building 3020, Room B-205

Prerequisites are (grades must be posted to the Texas State transcript): 1) Completion of all Core Curriculum courses, 2) foreign language (if required), 3) Completion of all Occupational Emphasis and Elective courses, 4) 12 hours of the required 18 hours in the Professional Development with a 2.25 GPA, 5) 2.00 Texas State GPA, and 6) must be graduating in the same semester.

**DEGREE CANDIDATES** - Students in their **last semester** must apply for graduation online. Go to <http://www.txstate.edu/> then click on "catsweb", then "student services" then "apply for graduation" located under Academic Records. The **deadline** to apply for graduation is February 12, 2010. Students who apply after this date cannot be guaranteed that their name will appear in the Graduation Program. Commencement for College of Applied Arts will be held May 14<sup>th</sup> at 6:00pm.

### **TEXAS STATE E-MAIL ACCOUNT**

Students are **REQUIRED** to obtain a Texas State e-mail account. Those students who do not have a Texas State e-mail account will not receive emergency information, updates or announcements from Occupational Education. Currently enrolled students can obtain an account online at <http://www.txstate.edu/> then click on "catsweb" then "student services" then "create/reactivate...." under Computing Services. **Check your e-mail account often.**

**SUBSTITUTION OF COURSES** - Students must enroll **ONLY** in classes specifically listed on their degree plans. Requests for substitutions must be directed **in writing** to Dr. Steve Springer, Program Chair, Occupational Education ([ss01@txstate.edu](mailto:ss01@txstate.edu)). These must be received at least two weeks before registration. Courses that are taken that are not specifically listed on the DAR once it has been approved will automatically be placed in the electives. DO NOT take any courses not listed on the DAR without prior approval from the Program Chair. **ADVISORS CANNOT APPROVE COURSE SUBSTITUTIONS.** Please note: requests for substitutions does not constitute approval! Students should allow at least two weeks for a response. Valid reasons for substitutions are: 1) course is no longer in the department inventory; 2) student is prohibited from enrolling in the course due to change in department rules which makes the student ineligible and; 3) student is in the last semester of the degree and no other option exists, including correspondence courses.

### **CRITICAL UNDERGRADUATE INFORMATION**

- Twenty-four of the last thirty hours must be taken with Texas State.
- An individual must have a minimum of twenty-four advanced hours with Texas State and an overall total of thirty-six advanced hours to graduate for catalogs 2008 and later. Thirty-nine advanced hours are required for prior catalogs.
- Up to 6 semester hours may be taken at the junior college after obtaining the initial 66 hours and/or are in the last 30 hours of degree completion. **This must be with the Program Chair's written permission. Students must complete the Petition to Return to Another Institution and submit must be submitted 30 days prior to campus registration.** The petition can be found at [www.oced.txstate.edu](http://www.oced.txstate.edu), click on resources, then student resources, then Petition to Return to Another Institution. A Degree Audit Report must be finalized in order to process the request.
- Students should consider the correspondence option prior to requesting a return to the junior college.

**IMPORTANT DATES** - Please refer to the Academic Calendar at <http://www.registrar.txstate.edu/persistent-links/academic-calendar.html> or payment deadlines and other important information/deadlines.

**SCHOLARSHIPS** - BAAS students may compete for scholarships through OCED. Applications can be obtained at any of the OCED offices on or off campus or at <http://www.oced.txstate.edu>. Applications must be received by March 31<sup>st</sup> each year. Awards will be made in April of each year.

**TEXTBOOKS** - Textbooks can be purchased online at <http://www.bookstore.txstate.edu/home.aspx> or call toll free 1-877-884-3338.

**SCHEDULE OF CLASSES** - The official schedule of classes and registration instructions can be found at <http://www.txstate.edu> then click Catsweb, then Student Services. If any course information varies from this schedule and the official schedule of classes, **please refer to this schedule for correct dates, times, etc.**

### **ADVISEMENT**

- ➔ **Current Students**-call either of the San Antonio offices to receive assistance (659-0954 or 645-1707). Austin area students, call RRHEC office at 512/716-4541 and San Marcos area students call 512/245-2115.
- ➔ **New Students**-if you have attended the **BAAS Information Session** and **Degree Planning Information Session** and you have an **unofficial degree audit report** in your possession, you do **not** need further advisement prior to registering. Students enrolled in the BAAS program may use the off-campus orientation, provided by their advisor, to satisfy the **on campus** Admission's orientation requirement. Non-attendance of the on-campus orientation does not exempt students from the \$25.00 orientation fee.

**RETURNING TO A JUNIOR COLLEGE** - If a student desires to return to a junior college and has over 66 junior college hours and/or is in the last 30 hours of completion of the BAAS degree, written permission **must be** requested 30 days before the semester begins. Petition forms may be obtained on our web site at [www.oced.txstate.edu](http://www.oced.txstate.edu). Students must have a signed official degree audit report on file in order to process request.

**CORRESPONDENCE COURSES** - Undergraduate students may take up to 18 semester hours by correspondence. Students have up to 9 months to complete the courses, and tests may be administered at remote locations. Stop in at one of the OCED offices or call (512)245-2322 to have a correspondence catalog mailed to your home. Catalog can also be viewed at <http://www.ideal.txstate.edu/correspondence>

**CATE CERTIFICATION FEE** - There is a \$40.00 charge for CATE certification work, Statement of Qualifications review, and/or preparation of deficiency plans. Call 512/245-2115 for further details or at [www.oced.txstate.edu](http://www.oced.txstate.edu). **Our certification includes only Marketing and Trades and Industrial Education.** Students needing other certifications should contact the College of Education.

**THE NATIONAL CERTIFIED PUBLIC MANAGER (CPM) PROGRAM FOR TEXAS** - See the undergraduate or graduate catalogs and the academic degree advisor for more details about applying CPM courses to a TEXAS STATE academic degree program. Please contact the Director of the Texas State Public Service Academy, Dr. Howard R. Balanoff at [hb02@txstate.edu](mailto:hb02@txstate.edu) to verify academic course equivalents, room assignments and the specific dates and times for courses offered in the program or on the internet at [www.txstate.edu/cpm/](http://www.txstate.edu/cpm/). These course selections may be approved for inclusion in both the BAAS and MSIS programs (7 courses for undergraduate credit and 4 courses for graduate credit).

**PARKING AT ST. PHILIP'S COLLEGE-MAIN CAMPUS IN SAN ANTONIO** - We have begun to see some Texas State students receiving tickets for parking at St. Philip's when attending classes with Texas State. Because we cannot assure all students that they will not receive a ticket without a parking pass, we are urging you to obtain a parking pass if you are taking any type of class at St. Philip's College. You should go to the Sutton Learning Center, where our classes are taught at St. Philip's, and purchase a parking permit. These are inexpensive and will help you to avoid parking tickets. We regret any inconvenience this may cause you, but we believe it will pay off in the long run. The permits should be good for an entire year.

**VEHICLE PASSES FOR OFF-CAMPUS** - Students **must obtain** a vehicle pass to **enter** Lackland AFB. Passes for students attending classes at Lackland AFB will be issued the first night of class by the security personnel at the visitor center. Must bring proof of insurance, vehicle registration, and drivers license. Students attending classes on military installations must also carry in their possession a picture identification (Texas State ID). Entry into military installations may be denied for students without proper school identification. In addition, students desiring passes should plan some lead-time (approximately 30 minute wait) for delay that might be incurred at the visitor center.

Students need to be aware that when they register for classes taught on military bases that they will be subject to a background check prior to obtaining approval to enter the military installation

## **DRIVING DIRECTIONS FOR SAN ANTONIO COURSES**

St. Philip's College—Southwest Campus - Take IH-35 South, all the way into downtown San Antonio. Follow IH-35 to to IH-10/HWY 90W exit to Del Rio. Keep RIGHT at the fork in the ramp and merge onto US-90 W. From here take the TX-371-Spur/General Hudnell Drive exit towards Kelly USA. Stay straight to go onto General Hudnell Drive and take the ramp toward Quintana Rd/East Kelly USA. Stay straight to go onto Quintana Road. Southwest Campus will be located at the first left (Harmon Street) immediately after going over the overpass on Quintana Rd.

St. Philip's College—Main Campus - Take IH 35 South to San Antonio -- take the Walter's Exit (there will be a sign indicating St. Philip's College), exit going over the expressway south on Walters, take a right on Wyoming street for parking lots. Faculty and students should park in Lot 5 or 6

Brooks - City Base for class held in Building 775 - Take IH 35 South to San Antonio and exit IH-37 South to Corpus Christi. Exit IH-37 at Military Drive, go thru 1st light, and turn left at next light (Best Buy Sign - City Base Landing Street). Go to next light and turn right on Sidney-Brooks. Follow Sidney-Brooks into the base and go for approximately 1.5 miles and turn left on Aeromedical Road. Follow Aeromedical Road to first building on the right-hand side of street which will be Aeromedical Medicine Building (Building 775, room 147) where the classes are held.

Round Rock Higher Education Center - From IH 35 north in Round Rock, take exit 256 toward University Boulevard (formerly Chandler Road) turn right onto University Boulevard, keep straight for about 1.5 miles, Avery Building, 1555 University Boulevard will be on the right side.

Lackland Air Force Base - Take IH 35 South to Hwy 90/IH10 West to Del Rio, exit Hwy 90/IH10 at Loop 410 South, exit Loop 410 South at Valley Hi Exit (1<sup>st</sup> exist after entering Loop 410), turn left on Valley Hi for entry into Lackland Air Force Base. Students must have three vehicle documents handy upon arrival at gate: 1) valid driver's license, 2) proof of insurance, and 3) vehicle registration. Security personnel will issue an entry pass using these documents. After entering the base, go thru the first traffic light and turn right on "Barnes Street" (first street after the traffic light), stay on Barnes until you see baseball field on the left-hand side of the street (approx. 4 blocks) and turn right into the BIG PARKING LOT on the right side of the street from the baseball field. The parking lot is located in front of Lackland Education Center, Building 5725.

**The following is a list of contacts for questions and/or problems. Contact should be addressed prior to registration:**

Undergraduate assistance in San Antonio	Dr. Betty Harkins ( <a href="mailto:bh11@txstate.edu">bh11@txstate.edu</a> )	210-659-0954
	Mr. Melvin Weathersby ( <a href="mailto:mw12@txstate.edu">mw12@txstate.edu</a> )	210-645-1707
Undergraduate assistance in San Marcos	Ms. Linda Muth ( <a href="mailto:lm48@txstate.edu">lm48@txstate.edu</a> )	512-245-2115
Undergraduate assistance in Austin	Ms. Barbara Wilson ( <a href="mailto:bw07@txstate.edu">bw07@txstate.edu</a> )	512-716-4541
Master's program	Dr. Stephen B. Springer ( <a href="mailto:ss01@txstate.edu">ss01@txstate.edu</a> )	512-245-2115
	Mr. Edwardo Andrade ( <a href="mailto:ea14@txstate.edu">ea14@txstate.edu</a> )	512-245-2115
Career & Technology Education Certification	Dr. Stephen B. Springer ( <a href="mailto:ss01@txstate.edu">ss01@txstate.edu</a> )	512-245-2115
	Program Chair	
	Mr. Edwardo Andrade ( <a href="mailto:ea14@txstate.edu">ea14@txstate.edu</a> )	512-245-2115

**NOTE: The day classes are to begin call 659-0954 for room locations in San Antonio**

# Spring 2010

## UNDERGRADUATE COURSES

Index #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
361440	ARR	ARR	US 1100.401	University Seminar	ARR	ARR	Wilson

*Above course taught via internet. Special approval to register is required. Call 245-7952 for approval to register.*

### January 19, 2010 – March 15, 2010

360632	BRK	MW	PSY 3333.280	Industrial Psychology	630-920	Bldg. 775, rm 147	Wheeler
359966	BRK	TH	PE 3323.280	Rationale&Principles of Movement	630-920	Bldg 775, rm 147	Bustamante
360364	SPCM	TH	POSI 3308.280	Congress & the Legislative Process	630-920	SLC, 2 <sup>nd</sup> floor	Martinez
←360916	BRK	F	SOCI 3300.280	Principles of Sociology	630-920	Bldg 775, rm 147	Lamb
				<i>Above course taught via web – 1 required meeting in San Antonio for final exam-must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register</i>			
356818	RRHEC	H	CATE 3381.251	Instr Strategies Bus Office Trng Program	645-930	Avery, TBA	Wilson
				<i>Above course taught via web – 3 required meetings – first meeting held January 21<sup>st</sup></i>			
356815	CAM	F	CATE 3322.251	Teaching/Training as a Profession	630-920	PED, 114	Lopez
				<i>Above course taught via web – 3 required meetings – first meeting held January 22<sup>nd</sup></i>			
←359899	RRHEC	M	OCED 4360.251	Cooperative OCED Readiness	645-930	Avery,419	Lopez
←359901	CAM	F	OCED 4360.253	Cooperative OCED Readiness	630-920	PED, 109	Harkins
←359900	CAM	S	OCED 4360.252	Cooperative OCED Readiness	900-1150	PED, 114	Eichler

### March 16, 2010 – May 11, 2010

359447	BRK	MW	MU 2313.280	Introduction to Fine Arts	630-920	Bldg 775, rm 217	Thomas
358978	SPCM	MW	MATH 1316.281	Survey of Contemporary Math	630-920	SLC, 2 <sup>nd</sup> floor	Zielinski
360373	LKL	TH	POSI 3316.280	Intro to Public Administration	630-920	Bldg 5725, rm 217	Martinez
358813	BRK	TH	HIST 3341.280	History of the US, 1914-1945	630-920	Bldg 775, rm 147	Hutchings
←360938	BRK	F	SOCI 3325.280	Social Deviance	630-920	Bldg 775, rm 147	Lamb
				<i>Above course taught via web – 1 required meeting in San Antonio for final exam- must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register</i>			
362305	RRHEC	H	CATE 4310.252	Occupational Skills for 21 <sup>st</sup> Century	645-930	Avery, TBA	Klein
				<i>Above course taught via web – 1 required meeting on March 18th ---- (This course will address occupational trends in the 21st century including the occupational skills workers need, emerging and evolving occupations, and challenges facing the job seeker)</i>			
←359902	RRHEC	M	OCED 4361.251	Practicum in Cooperative OCED	645-930	Avery,419	Wilson
←359904	CAM	F	OCED 4361.253	Practicum in Cooperative OCED	630-920	PED, 109	Harkins
←359903	CAM	S	OCED 4361.252	Practicum in Cooperative OCED	900-1150	PED, 114	Weathersby

### January 19, 2010 – May 11, 2010

←359895	LKL	M	OCED 4350.251	Occupational Assessment	630-920	Bldg 5725, rm 217	Weathersby
				<i>Above course taught LIVE and meets every Monday evening</i>			
←359896	LKL	M	OCED 4350.252	Occupational Assessment	630-920	Bldg 5725, rm 217	Weathersby
				<i>Above course taught via DVD – 3 required meetings – 1<sup>st</sup> meeting held January 25<sup>th</sup></i>			
←359897	CAM	T	OCED 4350.253	Occupational Assessment	630-920	PED, 114	Eichler
←359898	RRHEC	W	OCED 4350.254	Occupational Assessment	645-930	Avery, TBA	Wilson
				<i>Above course taught via DVD – 3 required meetings – 1<sup>st</sup> meeting held January 20<sup>th</sup></i>			
←362606	RRHEC	S	OCED 4350.255	Occupational Assessment	930-1220	Avery, TBA	Vincelette
				<i>Above course taught via DVD – 3 required meetings – 1<sup>st</sup> meeting held January 23<sup>rd</sup></i>			

**These courses require special approval to register.** To register students must e-mail Patty at [pg02@txstate.edu](mailto:pg02@txstate.edu).

OCED 4350 Courses – to receive approval to register the student must have met with an advisor and have a New Student Information Sheet and unofficial Degree Audit Report on file with Occupational Education.

OCED 4360/4361 – students will only be given special approval if **ALL** prerequisites are posted to their Texas State transcripts. If students are currently enrolled in a prerequisite approval **CANNOT** be given. Prerequisites are: Completion of all Core, foreign language (if required), Occupational Emphasis and Electives completed, 12 hours of the required 18 hours in the Professional Development with a 2.25 GPA, 2.00 Texas State GPA, and must be graduating in the same semester. Students must have also attended the Internship Orientation and have the required application in the OCED office by the published deadline. Students who have met the prerequisites may receive special approval to advance register then attend the orientation and submit their application.

## UNDERGRADUATE COURSES ----continued

### January 19, 2010 – May 11, 2010

356814	SPCM	W	CATE	3313K.251	Human Problems in the Workplace	630-920	SLC, 2 <sup>nd</sup> floor	Harkins
←356819	CAM	T	CATE	4310.251	Mentorship	630-920	PED, 109	Andrade
	<i>Above course only meets once – January 19<sup>th</sup> – requires department approval – students must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register. This course is only available for students pursuing Trade and Industry certification and are currently teaching in the high school.</i>							
356813	CAM	H	CATE	3313C.251	Entrepreneurship	630-920	PED, 114	Weathersby
356816	ARR	ARR	CATE	3323.251	Technology Applications	ARR	ARR	Gibson
	<i>CATE 3323.251 taught via internet – no meetings.</i>							
356817	CAM	T	CATE	3323.252	Technology Applications	630-920	PED, 108	Gibson
	<i>Above course is taught live, meets every Tuesday, and 1st meeting held on January 19th</i>							
←359150	ARR	ARR	MC	3343.280	Introduction to Public Relations	ARR	ARR	Oskam
	<i>Above course taught via internet – must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register-course may have one required meeting</i>							
←361765	ARR	ARR	MC	3367.280	Advertising	ARR	ARR	Robinette
	<i>Above course taught via internet – must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register-course may have one required meeting</i>							

## GRADUATE COURSES

Index #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
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### January 19, 2010 – March 15, 2010

356823	CAM	F	CATE	5322.251	Teaching/Training as a Profession	630-920	PED, 114	Eichler
	<i>Above course taught via web – 3 required meetings – first meeting held January 22<sup>nd</sup></i>							
356824	RRHEC	T	CATE	5355.251	Occupational Information	645-930	Avery, TBA	Springer
	<i>Above course taught via web – 3 required meetings – first meeting held January 19<sup>th</sup></i>							

### March 16, 2010 – May 11, 2010

356820	RRHEC	M	CATE	5301.251	Technology of Teaching	645-930	Avery, TBA	Lopez
	<i>Above course taught via web – 3 required meetings – first meeting held March 22<sup>nd</sup></i>							
360680	SPCM	MW	PSY	5385.280	Industrial Social Psychology	630-920	SLC, 2 <sup>nd</sup> floor	Wheeler

### January 19, 2010 – May 11, 2010

←356825	CAM	H	CATE	5390.251	Mentorship	630-920	PED, 108	Springer
	<i>Above course only meets once – January 21<sup>st</sup> – requires department approval – students must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register. This course is only available for students pursuing Trade and Industry certification and are currently teaching in the high school.</i>							
356822	CAM	F	CATE	5313F.251	Human Performance Technology	630-920	PED, 108	Sherron
	<i>Above course taught via internet – 3 required meetings – 1<sup>st</sup> meeting January 22<sup>nd</sup></i>							
359905	CAM	W	OCED	5301.251	Applied Interdisciplinary Research I	630-920	PED, 109	Dietz
356821	SPCM	W	CATE	5313E.251	Human Problems in the Workplace	630-920	SLC, 2 <sup>nd</sup> floor	Harkins
362306	CAM	M	CATE	5313D.251	Leadership and Professional Dev	630-920	PED, 109	Dietz
	<i>Above course taught via web – 3 required meetings – 1<sup>st</sup> meeting held 1/25</i>							
359906	CAM	H	OCED	5302.251	Applied Interdisciplinary Research II	630-920	PED, 109	Dietz

**These courses require special approval to register.** To register students must e-mail Patty at [pg02@txstate.edu](mailto:pg02@txstate.edu).