A set of common requirements has been established to ensure equity and maintain consistency among student teacher assignments and workload. These common requirements are listed below.

- Visit the assigned classroom prior to the first day of student teaching, when possible.
- Observe the cooperating teacher during the first week or two of the assignment.
- Submit regular reflections to the university supervisor – weekly until the semester mid-point, then as requested by the supervisor.
- In collaboration with the cooperating teacher and supervisor, plan to assume instructional responsibility of the required schedule of classes.
- Maintain an organized student teacher resource system for all collected resources. (may be electronic)
- Complete and submit lesson plans as directed by the supervisor. Use the 5E, the Madeline Hunter, or the department’s prescribed lesson plan format.
- Be prepared to reflect on strengths and areas of improvement for applicable Danielson components during post observation conferences.
- Develop a resume prior to the Texas State Job Fair.
- Complete the “Statement of Professional Responsibility” and submit to the university supervisor during the last two weeks of the semester.