PPS 2.01
Attachment B

PROVOST OFFICE USE ONLY

- ☐ 1. Check course number
- ☐ 2. Enter course in TxSt inventory
- ☐ 3. Enter cross reference
- ☐ 4. Process BOR order
- ☐ 5. Enter course in CB inventory
- ☐ 6. Confirm CB inventory
- ☐ 7. Process Catalog/Addendum

TEXAS STATE UNIVERSITY-SAN MARCOS
COURSE INVENTORY FORM

1. Effective Semester:	2. Action: ☐ Add ☐ Change ☐ Delete

3. College:	4. Department/School/Program:

5. Course Title:	
Current	
Proposed	

6. Course Description (50 words or less excluding prerequisites/corequisites):

7. Course Inventory Data:

Prefix	Number

CIP Code

Abbreviated Title (18 characters only)

Contact Hours Lecture	Contact Hours Lab	Repeatable for Credit? Yes/No	Separate Lab Required? Yes/No	Writing intensive? Yes/No	Topics course? Yes/No
.	.				

Instruction Type:		Cross List/ Cross Reference:	

Valid grades?
- "I", "PR", "CR", "F" and "W" only ☐
- All letter grades ☐

8. Program which justifies this course:	
Degree and Major:	Certificate:
Minor:	Support/Service:

9. Justification for the course action:

10. Who is the faculty member to teach this course?	

11. What is the anticipated enrollment per semester?	

12. Is this course needed by an accrediting agency, a national organization, or a state organization? Yes/No If yes, why?	

13. Will additional library materials be needed for this course? Yes/No If yes, what source?	

14. Will additional faculty be needed for this course? Yes/No If yes, what source?	

15. Will research funds be needed for this course? Yes/No If yes, what source?	

16. Will special equipment be needed for this course? Yes/No If yes, what source?	

17. Approvals:

_____ _____
Department Chair or School Director Date

_____ _____
Dean of College Date

_____ _____
Dean of The Graduate College (if applicable) Date

_____ _____
Chair of College Curriculum Committee Date

_____ _____
Chair of University Curriculum Committee (if applicable) Date