

Distinguished Professor Emeritus Award

I. PURPOSE

The title of Distinguished Professor Emeritus is awarded only to extraordinary faculty members who are retiring or who have already retired to recognize their exemplary service to Texas State. Because of the special nature of this designation, normally no more than three individuals will be named as Distinguished Professor Emeritus in any year. In many years, no such recognition may be given.

II. AWARD

Recipients of the Distinguished Professor Emeritus award are recognized at the Fall Convocation and Annual General Faculty Meeting and are presented with a plaque.

III. ELIGIBILITY

Generally, nominees for Distinguished Professor Emeritus are required to have held the rank of Professor for at least ten years (or Associate Professor for at least fifteen years) at Texas State and be retired from Texas State or in the last year of teaching prior to retirement. Excellence in teaching and scholarly/creative work is expected of all professors at Texas State. Consequently, the designation as a distinguished professor emeritus will be reserved for the individual who meets criteria 1 and 2, as well as 3 of the additional 5 criteria listed below:

1. Outstanding record of teaching excellence.
2. Regional or national recognition resulting from sustained scholarly or creative work.
3. Regional or national service/recognition in professional organizations.
4. Regional or national recognition resulting from program development at Texas State.
5. Outstanding record of community service.
6. Outstanding record of university service.
7. Outstanding record of generating public and/or private monetary support for the university through grants, contract, endowments, contributions, etc.

IV. NOMINATION PROCESS

Individuals may be nominated during the fall semester of their last full year of teaching prior to retirement, and, beginning in 1999, for the first seven years following their retirement. The Provost's Office maintains a list of eligible individuals. (See [Appendix A](#))

Each fall, on or around November 15, the Provost will invite nominations of individuals qualified for recognition as a Distinguished Professor Emeritus from other division heads, deans, directors, chairs and the faculty. The Provost will encourage suggestions from administrators in development and alumni affairs who have frequent contact with friends and alumni of Texas State. Though alumni, faculty or administrators may nominate persons for this status, there must also be broad based support from colleagues and administrators.

A nomination will include a completed Distinguished Professor Emeritus Nomination Form, (See [Appendix B](#)), a current vita of the nominee, and other supportive documents that the nominating individuals feel will convey their justification for the nomination. The completed forms and supporting materials will be submitted through the department chair of the faculty member's teaching department and the appropriate academic dean, who will each write a letter endorsing or rejecting the nomination. The Provost will bring the nominations and supporting materials to the Council of Academic Deans for their advice. Nominations endorsed by this group and the Provost will be forwarded to the President for final approval.