

Texas State University
New Employee Orientation

Friday, September 12, 2008

43 Total Invited
32 Completed Workshop
32 Completed Evaluation

A. Overall impression of:

<u>Appointment Card from NEO I</u>	Avg. <u>3.34</u>	
Excellent	13	40.6%
Good	18	56.3%
Fair		0.0%
Poor	1	3.1%
No Response		

<u>The Continental Breakfast</u>	Avg. <u>3.44</u>	
Excellent	15	46.9%
Good	16	50.0%
Fair	1	3.1%
Poor		
No Response		

<u>The 11th Floor Break</u>	Avg. <u>3.63</u>	
Excellent	20	62.5%
Good	12	37.5%
Fair		
Poor		
No Response		

<u>The Orientation as a Whole</u>	Avg. <u>3.53</u>	
Excellent	19	59.4%
Good	11	34.4%
Fair	2	6.3%
Poor		
No Response		

B. Rate the following:

BEGAN: 8:00 am

	<u>Allotted</u> <u>Time</u>	<u>Actual Time</u>
<u>Breakfast</u>	15 min.	15 min.
<u>Overview</u>	Avg. <u>3.69</u> 35 min.	35 min.

Excellent	22	68.8%
Good	10	31.3%
Fair		0.0%
Poor		0.0%
No Response		

Presenter: Marsha Moore

Specific Comments:

1. Talked a little fast.

<u>Harassment</u>	Avg. <u>2.81</u>	20 min.	17 min.
Excellent	10	31.3%	
Good	7	21.9%	
Fair	14	43.8%	
Poor	1	3.1%	
No Response			

Presenter: Melissa Amaya

Specific Comments:

1. Melissa is clearly shy of the microphone. I'm not sure how many in the back could hear.
2. Needed the microphone! Read from slides and didn't seem to elaborate on more information.

<u>BREAK</u>		10 min.	14 min.
<u>Technology Resources</u>	Avg. <u>3.63</u>	10 min.	11 min.
Excellent	20	62.5%	
Good	12	37.5%	
Fair			
Poor			
No Response			

Presenter: Dan Harris

<u>IT Security</u>	Avg. <u>3.66</u>	10 min.	11 min.
Excellent	22	68.8%	
Good	9	28.1%	
Fair	1	3.1%	
Poor			
No Response			

Presenter: Lori McElroy

<u>Human Resources</u>	Avg. <u>3.44</u>	20 min.	12 min.
Excellent	15	46.9%	
Good	16	50.0%	
Fair	1	3.1%	
Poor			
No Response			

Presenter: Jeff Lund

<u>Financial Services/Treasurer</u>	Avg. <u>3.34</u>	15 min.	14 min.
Excellent	13	40.6%	
Good	17	53.1%	
Fair	2	6.3%	
Poor			
No Response			

Presenter: Terry Ondreyka

Specific Comments:

1. What was his name?

<u>Library Resources</u>	Avg. <u>3.63</u>	10 min.	12 min.
Excellent	20	62.5%	
Good	12	37.5%	
Fair			
Poor			
No Response			

Presenter: Jan Tidwell

<u>BREAK</u>		20 min.	21 min.
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<u>Security</u>	Avg. <u>3.69</u>	10 min.	11 min.
Excellent	22	68.8%	
Good	10	31.3%	
Fair			
Poor			
No Response			

Presenter: Adam Rodriguez

Specific Comments:

1. Videos!

<u>Parking</u>	Avg. <u>3.25</u>	10 min.	14 min.
Excellent	15	46.9%	
Good	12	37.5%	
Fair	3	9.4%	
Poor	2	6.3%	
No Response			

Presenter: Dean Reading

Specific Comments:

1. Presenter spoke fine...actual parking situation, not fine!
2. Seemed angry.

<u>Campus Resources</u>	Avg. <u>3.66</u>	40 min.	38 min.
Excellent	21	65.6%	

Good	11	34.4%
Fair		
Poor		
No Response		

Presenter: Marsha Moore

Specific Comments:

1. Thank you!
2. Great Speakers- Informative and friendly.

Total 225 min.

ENDED: 11:45 am

C. What additional information would you like for us to have covered?

1. Add brief description regarding Reach for the Stars. Someone in the University Advancement should be available each month. Giving back is the key. Thank you- still the
2. Have sign-up sheets for classes discussed
3. Maybe a handout that lists places that give discounts and how much
4. I would have liked for them to spend more time on employee perks.

D. What would have made this program better?

1. Speakers identify themselves better.
2. Better if new employee orientation is bimonthly so that new employees can complete orientation prior to new job becoming extraordinarily busy, which makes it easier to step away from work while still in new employee mode.
3. Great job!
4. Make NEO a one day event especially for employees at Round Rock campus.
5. I had a little trouble finding the right page in my notebook, especially in the last half of the program. I suggest page numbers presenters can refer to or let us know it's not in the notebook. Also, I would have liked each presenter's name to be written on their presentation
6. Solve the microphone issues, could not hear in the back!
7. It was a little dry, a little more interaction would be nice.
8. The speakers could work on being better presenters.
9. Was not aware place of orientation was moved, not clearly posted
10. I am a returning employee. I attending this previously in 2001, but learned new information today. Great job!
- 11 Very comprehensive and helpful
12. Great Speakers- Informative and friendly
13. Harassment/EEO presenter mumbled, read slides, gave no additional information.
- 14 Speakers need to speak into the microphone. It makes a big difference. Change Tram ticket cc

cc: Melissa Amaya	Lori McElroy
Cecilio Barrera	Melissa Olivo
Corbett Consolvo	Rosie Olivo
Terry Dowdy	Terry Ondreyka
Otto Glenewinkel	John Parker
Dan Harris	Dean Reading
Jeff Lund	Adam Rodriguez
Marsha Moore	Jan Tidwell