**Center for Professional Selling**  
**Sales Internship Information Request**  
**Summer 2014 Semester**  

http://marketing.mccoy.txstate.edu/internships/salesinternships/employerguidelines.html

<table>
<thead>
<tr>
<th>Summer 2014</th>
<th>SALES INTERNSHIP INFORMATION</th>
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<tbody>
<tr>
<td>Name of Company</td>
<td>TEKsystems</td>
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<tr>
<td>Contact Information</td>
<td>(713)273-2911</td>
</tr>
<tr>
<td>Name of Contact</td>
<td>Ebony Jackson</td>
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<tr>
<td>Address</td>
<td>10333 Richmond Ave., Suite 500, Houston, TX 77042</td>
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<tr>
<td>Phone</td>
<td>(713)273-2911</td>
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<tr>
<td>Email</td>
<td><a href="mailto:ebjackso@teksystems.com">ebjackso@teksystems.com</a></td>
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<tr>
<td>Start Date of Internship</td>
<td>June 2014</td>
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<tr>
<td>Number of Interns Needed</td>
<td>1</td>
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<tr>
<td>Job Description (Attach)</td>
<td>Please see attachment.</td>
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Keep in mind that the minimum internship requirements are: Fall or Spring Semester: 200 hours and 10 weeks, Summer Semester 8 weeks and 160 hours. If you have any questions, please contact me at either my email or cell number. Thank you for your support.

_A Wayne Noll_

Sales Internship Coordinator,  
Senior Lecturer, Department of Marketing  
McCoy College of Business Administration  
AN23@txstate.edu  
210-872-6655 Cell

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**McCOY COLLEGE OF BUSINESS ADMINISTRATION – DEPARTMENT OF MARKETING**

601 UNIVERSITY DRIVE | SAN MARCOS, TEXAS 78666-4605 | phone 512.245.7428 | fax 512.245.7475 | WWW.TXSTATE.EDU

Texas State University-San Marcos, founded in 1899, is a member of The Texas State University System.
Recruiter/Sales Management Trainee Internship Job Description

Learn, grow, explore, and laugh with us!

An internship with TEKsystems allows students to learn all aspects of staffing operations, account management, customer service, and other business skills while getting to apply these skills directly on the job. Students can expand their business abilities and explore new areas of interest all while having a great time with the TEKsystems team members.

TEKsystems® Inc. is a leading provider of strategic IT staffing and Global Services for 82% of the Fortune 500. Ranked #1 in the industry by IT Services Business Report for 11 consecutive years, we are the nation’s largest IT staffing firm. We leverage our core competencies to offer a wide array of IT services. As a division of our parent company, Allegis Group, TEKsystems® has over 100 offices throughout the United States, Canada and Europe. A three billion dollar company, our best-in-class staffing and project delivery processes, coupled with the core values that guide our company culture, fuel our success.

Internship Overview:
- 10 week paid program (40 hours/week, $14.42/hour) that will take place June-August in the Summer of 2014
- Formal training to introduce the basics of a career in the staffing industry
- Assigned mentors to guide you through the experience and provide you with the necessary resources to complete day-to-day assignments and longer term projects
- Interns who successfully complete the program will have the opportunity to be considered for a full-time Recruiter/Sales Management Trainee position
- Assist the office with a sales territory review, resume sourcing, and contracting prospective candidates
- Interns will have the opportunity to shadow and interact with recruiters, account managers, and leadership to gain a better understanding of a career in sales, our customer base, and candidate pool
- Each intern will be assigned a final presentation project

Qualifications:
- Enrolled in undergraduate program, Juniors preferred
- Strong desire for a career in sales
- Ability to multi-task and remain organized in a fast paced work environment
- Professional demeanor and presence
- Excellent verbal and written communication skills
- Strong problem solving abilities
- Ability to work with limited supervision and good follow-through skills
- PC literate in the Windows environment, specifically MS Word, Internet Explorer and Outlook

Find out more at: www.TEKsystemscareers.com
To apply for this internship please email your resume to Ebony Jackson at ejackso@teksystems.com.

Allegis Group and its subsidiaries are equal opportunity employers and will consider all applications without regard to race, genetic information, sex, age, color, religion, national origin, veteran status, disability or any other characteristic protected by law.