

## Academic Advising

Students should obtain academic advising to be sure they are completing the correct courses and to identify strategies for gaining admission.

**Students who have not been admitted to McCoy College and are interested in gaining admission are advised by the University College Advising Center.** Students who are seeking admission may have their major changed to Exploratory Professional.

**University College Academic Advising Center**  
Undergraduate Academic Center (UAC), Room 120  
512.245.2218.



## Student Resources

- **McCoy College Website**  
[www.mccoy.txstate.edu](http://www.mccoy.txstate.edu)
- **Undergraduate Catalog**  
[www.txstate.edu](http://www.txstate.edu) - select current students menu
- **Degree Plan Checksheets**  
[www.advising.mccoy.txstate.edu/degreeplanning/checksheets.html](http://www.advising.mccoy.txstate.edu/degreeplanning/checksheets.html)
- **CATSWEB Student Services**  
Includes course prerequisites, schedule of classes, and Degree Audit Report System  
[www.catsweb.txstate.edu](http://www.catsweb.txstate.edu)
- **Career Services (Career Exploration)**  
[www.careerservices.txstate.edu](http://www.careerservices.txstate.edu)



McCoy College of Business Administration  
[www.mccoy.txstate.edu](http://www.mccoy.txstate.edu)

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# Changing to a Business Major

A Guide to the  
McCoy College Admission  
Process for Enrolled or  
Previously Enrolled  
Texas State Students

**Bachelor of  
Business Administration (BBA)**

Accounting  
Computer Information Systems  
Economics  
Finance  
Management  
Marketing

TEXAS  STATE  
UNIVERSITY®

*The rising STAR of Texas*

This publication will be provided in an alternate format upon request. Texas State is a member of The Texas State University System.

# Admission Details for Currently Enrolled (or enrolled within the past semester) Texas State Students

## Admission Criteria

McCoy College uses a rolling admission process. *Students attending Texas State who are currently on academic probation are not eligible to apply.*

## Students with Fewer than 30 Hours Completed

Applicants with fewer than 30 semester hours will be admitted to the McCoy College if they meet the assured admission requirements for Texas State.

For information about assured admission requirements for a freshmen, please visit the Undergraduate Admissions website at <http://www.admissions.txstate.edu/future/freshman/admissions-requirements.html>.

For information about assured admission requirements for a transfer, please visit the Undergraduate Admissions website at <https://www.admissions.txstate.edu/future-students/transfer/admission-requirements.html>.

Applicants denied admission to McCoy College can reapply once the applicant has completed 30 transferable hours and meets the admission requirements listed below.

## Students with 30 or More Hours Completed

Applicants must have completed ENG 1310 (College Writing I), ENG 1320 (College Writing II), and MATH 1329 (Mathematics for Business and Economics II), or their approved equivalents with **grades posted to their Texas State transcript.**

**Automatic:** Applicants will be automatically admitted to McCoy College when they have an overall GPA of 3.25 or higher.

**Competitive:** Applicants with an overall GPA below a 3.25 and equal to or greater than 2.5 will be considered for admission through a competitive review process. The review is based on the grades earned in English 1310, English 1320, Math 1329, and the overall GPA from all colleges & universities.

Notice: It is the student's responsibility to meet all application requirements.

## Application

Apply online at:  
[advising.mccoy.txstate.edu/apply](http://advising.mccoy.txstate.edu/apply)

Applications are reviewed in chronological order according to the date they were completed. When granted, admission is effective for the next upcoming semester.

## Admission Priority Dates

March 1 — Summer and Fall Admission  
October 15 — Spring Admission

It is recommended that potential students submit their *complete* application by the priority date. Applications received after the priority date will be considered for admission on a space-available basis.

## Coursework

One of the most common questions is, "**What courses can I take until I am admitted?**". Students should select courses from the general education core curriculum, lower-level business core, and selected upper-level business courses. The checklist to the right lists all courses that students are eligible for prior to admission. It is the student's responsibility to verify that he/she meets the prerequisite for a course prior to enrolling.

\*Required to be posted to Texas State transcript before application to McCoy College can be submitted for students with more than 30 hours.

\*\*Business core courses available to students prior to being admitted to McCoy College.

## Coursework Checklist

*courses a student may complete prior to admission*  
[0XX] - notes Texas Common Core Codes

### 2014 - Subsequent Catalog Years (Core Curriculum for Business)

___ English 1310*	[010]
___ English 1320*	[010]
___ Math 1329*	[020]
(MATH 2471, 2331 acceptable)	
___ Natural Science (6 hours)	[030]
Refer to catalog for course options	
___ Philosophy 1320 (WI at Texas State)	[040]
___ Art, Dance, Music, or Theatre 2313	[050]
___ History 1310 (WI at Texas State)	[060]
___ History 1320 (WI at Texas State)	[060]
___ Political Science 2310	[070]
___ Political Science 2320	[070]
___ Communication 1310	[090]
___ Literature 2310-2360 (WI at Texas State)	[090]

### Unrestricted Lower and Upper-Level Business Core Courses\*\*

___ ACC 2361
___ ACC 2362
___ B_A 2310 (2016+ catalog)
___ BLAW 2361
___ CIS 1323 (Department Exam Option)
___ ECO 2314
___ ECO 2315
___ MGT 3303
___ MKT 3343
___ QMST 2333

## Department Exam for CIS 1323

For more information about the Department Exam for CIS 1323, please visit the Testing Center's website at <https://www.txstate.edu/temc/services/studentTesting/examsforCrdit/departamental/CIS1323.html>