Graduate Certificate in Healthcare Administration

The graduate certificate in healthcare administration (HA) is designed to offer the core MHA degree content to healthcare managers and other healthcare professionals. The graduate certificate in HA is taught in a learning environment where students with management and professional experience can supplement their existing practical knowledge with new theoretical knowledge of healthcare organizations, healthcare organizational behavior, healthcare law, and related healthcare administration topics. The graduate certificate in HA is available on both the San Marcos and Round Rock campuses and may be available at other off-campus locations depending on student enrollments.

In addition to the application, application fee, and official transcripts, applicants applying for the graduate certificate in HA must have at least two (2) years of experience as a healthcare manager and/or healthcare professional and must provide a current resume during the application process.

Once accepted, students must complete a five-course (15 semester hour) program of study with a 3.0 or better GPA and no grade lower than “C”. Required courses include:

- HA 5300 Healthcare Organization and Delivery (should be taken first)
- HA 5321 Healthcare Law
- HA 5362 Healthcare Organization Behavior/Theory
- 6 hours of graduate HA electives selected by the student in consultation with the graduate advisor

Lead faculty member for this certificate is Dr. Michael Nowicki who can be contacted at 512-245-3494 or Nowicki@txstate.edu.

For more information, contact:
School of Health Administration
Texas State University-San Marcos
601 University Drive
San Marcos, TX 78666
512.245.3494

Texas State University-San Marcos is an equal opportunity educational institution. This information is available in alternate format upon request from the Office of Disability Services.
The School of Health Administration offers graduate certificates in four disciplines: healthcare administration, healthcare human resource management, health informatics, and long term care administration. The certificate coursework is scheduled at times convenient to students with full-time jobs. In many cases, coursework taken for a graduate certificate with an earned grade of “B” or better can be transferred to a graduate degree in the School of Health Administration.

Interested applicants seeking admission to a graduate certificate program must have a bachelor’s degree and a 2.50 GPA on the last 60 hours leading to the bachelor’s degree. Applicants should apply for admission through the Graduate College as a “Texas State Certificate Program” applicant and must submit an application, an application fee, and an official transcript(s). For certificate programs, the School accepts applications for a Fall and Spring start-date only.

For further information on graduate certificate programs in the School of Health Administration, contact Dr. Michael Nowicki, FACHE, FHFMA, the graduate advisor for the School, at 512-245-3494 or Nowicki@txstate.edu, or peruse the School’s website at www.health.txstate.edu/HA.

Graduate Certificate in Healthcare Human Resource Management

The graduate certificate in healthcare human resource management (HHRM) is designed to offer the basics to professionals in healthcare human resources and other professionals in healthcare who want to learn more about healthcare human resources. The graduate certificate in HHRM introduces the theoretical foundations and related skills necessary to be a successful human resources manager in a variety of healthcare settings.

Once accepted, students must complete a five-course (15 semester hour) program of study with a 3.0 or better GPA and no grade lower than “C”. Required courses include:

- HHR 5322 Human Resource Development in the Health Sciences
- HHR 5350 Human Resource Management in the Health Sciences
- HHR 5354 Strategic Leadership in Healthcare Human Resources
- HHR 5358 Human Resource Systems and Metrics
- HHR 5374 Employment Law in Healthcare

Lead faculty member for this certificate is Dr. Lloyd Greene who can be contacted at 512-245-8685 or Greene@txstate.edu.

Graduate Certificate in Health Informatics

The graduate certificate in health informatics (HI) is designed to educate healthcare managers and other professionals in healthcare who want to be effective developers, users, and managers of health information. Students will learn how to identify and provide the health information needed by hospital and system executives, governmental planners, public health officials, and other healthcare professionals. Applications of outcome measures provide students with the ability to evaluate the effectiveness of decision making regarding both health and healthcare status.

Once accepted, students must complete a five-course (15 semester hour) program of study with a 3.0 or better GPA and no grade lower than “C”. Required courses include:

- HA 5303 Information Systems Management in Healthcare
- HR 5331 Experimental Design & Biomedical Research
- HR 5357 Clinical Epidemiology & Outcomes Research
- HR 5363 Medical Informatics
- HIM 5301 Electronic Health Records

Lead faculty member for this certificate is Dr. Rick Nauert who can be contacted at 512-245-8239 or Nauert@txstate.edu.

Graduate Certificate in Long Term Care Administration

The graduate certificate in long term care administration (LTCA) is designed to offer the coursework necessary to sit for the licensing exam to be a nursing home administrator (note: all questions regarding licensure and State exam requirements should be directed to the Texas Department of Aging and Disability Services (DADS) at 512-438-2015 or www.dads.state.tx.us. Coursework is web-based and students typically take two courses in the Fall, two in the Spring, and one in the Summer. Students are required to visit the San Marcos campus four days during the five courses (one day for a required orientation and three days for final exams). The certificate program offers an optional two-to-three semester field experience under the direction of a certified preceptor that counts as the 1,000-hour administrator-in-training (AIT) experience required by DADS for licensure.

Once accepted, students must complete a five-course (15 semester hour) program of study with a 3.0 or better GPA and no grade lower than “C”. Required courses include:

- LTCA 5322 Environmental Management in Long Term Care
- LTCA 5323 Governance Management in Long Term Care
- LTCA 5324 Personnel Management in Long Term Care
- LTCA 5325 Resident Care Management in Long Term Care
- LTCA 5335 Financial Management in Long Term Care

Lead faculty member for this certificate is Dr. Yvonne Lozano who can be contacted at 512-245-9079 or Lozano@txstate.edu.