



Job Placement

Since 1977, the Administrative Fellowship Program has developed future leaders to serve within the organization. Former fellows hold or have held the following positions at Houston Methodist:

- President and CEO, Global Health Care Services
- President and CEO, Primary Care Group
- CEO, Houston Methodist Baytown Hospital
- Vice president of hospital operations
- Service line director
- Program or project manager



[houstonmethodistcareers.org/
sg-admin-fellowship-overview.html](https://houstonmethodistcareers.org/sg-admin-fellowship-overview.html)

About the Executive Director

Debra F. Sukin, PhD, MHA, FACHE

As regional senior vice president of Houston Methodist, Dr. Debra F. Sukin has responsibility for four suburban hospitals and serves as chief executive officer of Houston Methodist The Woodlands Hospital.

Sukin earned a doctorate in health policy and health management from The University of Texas Health Science Center at Houston. She received her Masters of Healthcare Administration degree from Washington University School of Medicine in St. Louis, Missouri. She is a fellow in the American College of Healthcare Executives.

HOUSTON METHODIST ADMINISTRATIVE FELLOWSHIP



HOUSTON METHODIST ADMINISTRATIVE FELLOWSHIP OVERVIEW

Ranked the No. 1 hospital in Texas for eight straight years, Houston Methodist offers unparalleled opportunities for future health care leaders to gain experience in all aspects of a premier academic medical hospital system. The Houston Methodist Administrative Fellowship Program emphasizes learning through rotational exposure to corporate services, an academic medical center and dynamic community hospitals. Individuals develop a comprehensive understanding of a complex health care organization with a strong academic and spiritual mission, and have many opportunities to further develop their leadership and communication skills.

The Houston Methodist Administrative Fellowship Program lasts a total of 18 months. The first month is spent meeting with senior leadership throughout the organization and learning about key initiatives. Following the orientation period, individuals enter into a rotation-based curriculum with some customization available to optimize his or her experience.

Rotations

The Houston Methodist administrative fellowship can include the following rotations:

- President and CEO of Houston Methodist
- Executive vice president of Houston Methodist Hospital
- CEO and executive team of community hospitals
- Houston Methodist Physician Organization
- Houston Methodist Global Health Care Services
- Electives (human resources, foundation, system quality, finance, marketing, etc.)

Mission and Values

Our Mission

To provide high quality, cost-effective health care that delivers the best value to the people we serve in a spiritual environment of caring in association with internationally recognized teaching and research.

Our Values

Integrity

We are honest and ethical in all we say and do.

Compassion

We embrace the whole person and respond to emotional, ethical and spiritual concerns as well as physical needs.

Accountability

We hold ourselves accountable for our actions.

Respect

We treat every individual as a person of worth, dignity and value.

Excellence

We strive to be the best at what we do and a model for others to emulate.

Houston Methodist Stats

- 8 hospitals and 1 research institute
- 2,264 operating beds
- More than 1 million outpatient visits
- 107,228 admissions
- 24,000 employees
- More than 6,700 affiliated physicians
- Specialty Physician Group with 576 physicians at 104 locations
- Primary Care Group with 125 physicians at 30 locations
- Affiliated with Weill Cornell Medicine, NewYork-Presbyterian Hospital and the Texas Annual Conference of the United Methodist Church



Application Process Timeline

Application due date: Oct. 2, 2019
Skype interviews: Oct. 3-4, 2019
On-site interviews: Oct. 17-18, 2019
Selection announcement: Oct. 19, 2019

Required Documents

- Cover letter
- Resume
- Personal statement (one page limit)
 - What makes you the best candidate?
 - Why Houston Methodist?
- Graduate/undergraduate transcripts

Apply via NAFCAS or Send required documents in a single PDF by Oct. 2 to opsfellowshipapp@houstonmethodist.org.

- Separately, three letters of recommendation signed and sent from references to the email above (At least one academic and one professional)