

**TENURE AND PROMOTION CALENDAR**  
[AA/PPS 04.02.20](#)  
**2021-2022 ACADEMIC YEAR (REVISED 9/17/21)**

<b>DATE DUE</b>	<b>DUE FROM</b>	<b>DUE TO</b>	<b>DESCRIPTION</b>
<b>9/13</b>	CHAIR/DIRECTOR	PERSONNEL COMMITTEE, DEAN	Submit list of Tenure and Promotion candidates
<b>9/20</b>	DEAN	PROVOST	Submit list of Tenure and Promotion candidates
<b>10/11</b>	FACULTY	CHAIR/DIRECTOR	Complete Tenure and Promotion files submitted. Faculty who do not submit material by October 11 will not be considered during the cycle.
<b>11/1</b>	CHAIRS/ DIRECTORS VIA DEANS	PROVOST	Names of nominees for College Review Groups and Outside College Review Groups
<b>11/15</b>	PERSONNEL COMMITTEE	CHAIR/DIRECTOR	The Personnel Committee will have reviewed each candidate's application and documentation, voted and submitted recommendations to the chair/director.
<b>11/22</b>	PROVOST	FACULTY	Notify those selected for College Review Groups and Outside College Review Groups
<b>12/1</b>	CHAIR/DIRECTOR	DEAN	Submit Tenure and Promotion recommendations
<b>Within 3 class days of decisions</b>	CHAIRS/ DIRECTORS	CANDIDATES DENIED BY PERSONNEL COMMITTEE AND CHAIR/DIRECTOR	Notification to Tenure and Promotion candidates whose applications were denied by both Personnel Committee and Chair/Director
<b>2/1</b>	COLLEGE REVIEW GROUP	DEAN	The College Review Group will have completed the review of all candidates and submitted recommendations to Dean for the Dean to send to the Provost
<b>2/4</b>	DEANS	PROVOST	The Dean will have completed the review of all candidates, and submit his/her recommendations, along with those of the Review Group, to the Provost with 2 complete sets of materials, including tracking forms and summary sheets for all eligible faculty
<b>Within 3 class days of decisions</b>	DEAN	CANDIDATES DENIED BY COLLEGE REVIEW GROUP AND DEAN	Notification to Tenure and Promotion candidates whose applications were denied by both College Review Group and Dean

<b>DATE DUE</b>	<b>DUE FROM</b>	<b>DUE TO</b>	<b>DESCRIPTION</b>
<b>2/9</b>	PROVOST	PRESIDENT	Forward Tenure and Promotion files
<b>4/8</b>	PRESIDENT	PROVOST	Forward Tenure and Promotion recommendations
<b>4/29</b>	PROVOST	ELIGIBLE FACULTY	Notification of President's Tenure and Promotion recommendation to the Board of Regents
<b>5/2</b>	CHAIR/DIRECTOR	FACULTY AND DEAN	List of faculty members eligible for consideration in 2022-2023 Tenure and Promotion process
<b>5/27</b>	PROVOST	FACULTY	Notification of Board of Regents action on Tenure and Promotion recommendations
<b>6/1</b>	PROVOST		Publish Tenure and Promotion calendar for the academic year
<b>6/1</b>	ELIGIBLE FACULTY	CHAIR/DIRECTOR	Notification, in writing, of intent to apply for Tenure and/or Promotion. Faculty who fail to inform the chair by June 1 will not be considered in the year's cycle.