YouStar Studios Supervisor

The University Libraries at Texas State University are seeking a YouStar Studios Supervisor for our Technology Engagement team. Reporting to the Director of the University Libraries Technology Engagement Division, this position will be charged with overseeing the management and coordination of YouStar Studios spaces, technology, and services.

The public-facing studio spaces include YouStar Video Studios 1 and 2, YouStar Sound Studios A and B, and the YouStar Production Studio. In addition, this position is responsible for overseeing operations in the YouStar Pro Studios, which include a high-end video studio and a high-end audio studio for specialized production work.

This position will contribute to the digital literacy education program. The purpose of this program is to enable its participants to create a range of digital assets that can be used in technology spaces like the YouStar Studios. Content for the education program will include a series of self-paced modules and regular workshops given by staff, faculty, and industry professionals.

RESPONSIBILITIES: Manage service operations, propose policies and procedures, and ensure customer satisfaction with all technologies and services in the studio spaces. Perform studio maintenance, track inventory, and budget for operational expenses. Research, recommend, implement and integrate audio and video technologies. Hire and supervise staff and student workers. Engage with the campus community through workshops and other programming efforts. Effectively manage projects. Collaborate with the Digital Literacy Program Coordinator and contribute to our digital literacy education program.

QUALIFICATIONS:

Required:

Knowledge of:
- all aspects and phases of audio and video production
- change management practices
- general office procedures and practices
- business management, including budget preparation and resource allocation

Ability to:
- use product data and user experience data to drive changes
- install and troubleshoot audio and video hardware and software
- establish rapport with a variety of clients
- work as a team member and team leader

Preferred:

- BA in Digital Media Production or a similar field with a specialty in audio, video, or graphics
- Familiarity with university/academic policies and procedures
- Ability to perform outreach and create relationships with technology leaders
- Ability to handle task interruptions in order to assist in critical activities with no negative impact

SALARY AND BENEFITS: Salary commensurate with qualifications and experience. Benefits include monthly contribution to health insurance/benefits package and retirement program. No state or local income tax.
BACKGROUND CHECK: Employment with Texas State University is contingent upon the outcome of a criminal history background check. This includes transfers and promotions from within.

Application information:
Apply online at http://jobs.hr.txstate.edu

Texas State's 38,231 students choose from 98 bachelor’s, 91 master’s and 14 doctoral degree programs offered by the following colleges: Applied Arts, McCoy College of Business Administration, Education, Fine Arts and Communication, Health Professions, Liberal Arts, Science and Engineering, University College and The Graduate College. As an Emerging Research University, Texas State offers opportunities for discovery and innovation to faculty and students.

Our students come from around the globe, and our student body is diverse. Fifty-two percent of Texas State students are ethnic minorities. Texas State ranks 14th in the nation for total bachelor’s degrees awarded to Hispanic students.

Texas State University is an Equal Opportunity Employer. Texas State, a member of the Texas State University System, is committed to increasing the number of women and minorities in administrative and professional positions.