{{Plan: Once students enter the Zoom room and I have greeted them, I will share this document as my screen, explain the process, take questions, send them to the breakout rooms and then turn them loose}}

**Peer Review for Introduction and Background Sections of Classical Argument via Remote Learning**

**Step 1:** Read your own essay aloud to your group, while sharing it as your screen. Note the places where you stumble, where it is hard to read, or where you get lost in the logic of a sentence. If you have a printed copy, you can mark these places, or you can bold or underline or highlight them on your screen. You can also drop in comments. Save this as a draft that is specifically for editing. Ask your group members if there was any moment in listening that was hard to follow for them and note it on your own draft.

**Step 2:** Send your draft, the one you marked up (if possible), to your two reviewers by whatever format you all can agree on as the easiest. Stay in your Zoom break-out room. I will also remain in the Zoom meeting until 11:30, so check in if you have questions.

**Step 3:** Access the two drafts that you will be reviewing. **Give thorough, thoughtful feedback to the essay for which you are “primary reviewer” first, then move on to the second when you are satisfied with your first, knowing that the second review might be rushed or might hardly happen at all.**

 Read the essay through and make language suggestions. You could use the comments function in Word or just put your suggestions in parentheses/brackets or another color if that is easier for you. Please pay special attention to the places that **the author has indicated** that the language is rough or awkward or needs help.

**Step 4:** Copy the following questions into a document, answer them and send them to the author via attachment in sharing in Zoom (if you can’t figure this function out today, you can use another method to send this feedback—email, What’s App, etc.).

1. Who do you think is the intended audience of this paper?
2. What is the paper doing to attract the interest of the audience and focus it on the subject of the argument? Is this strategy working for you? Why or why not?
3. What are the general problem and/or specific issue that the writer is addressing?
4. List important background information that the author provides? Is there anything else you feel you need to know to enter this conversation? Is there any background that seems irrelevant to the argument? Anything that you are unsure of why it is there?
5. What is new to you in the background information and what did you already know? Do you feel like you have a different perspective on the issue after reading? Does this information help you enter the conversation? Why or why not?
6. What is the writer’s specific position on the issue and/or the direction of her/his argument? How does the author signal it? Do these signals make it clear to you where the author stands and where she/he is going? Can you think of any way to improve on this or make it clearer?
7. What is the *thesis statement*? Where does it appear (end of first paragraph, halfway through second, etc.)? Can you tell without a doubt that this is the *thesis statement?* How might placement or language help to make it clearer?
8. What is the writer’s *role*? Is there any special relationship indicated here that the writer may have to the subject or the audience? What else does this writer do to establish his/her *ethos*?
9. What image does the writer project of him/herself in relation to the subject (is the writer, passionate, angry, concerned, curious, skeptical, etc.)? How do you know?
10. What is the tone of the essay? How do you know?
11. Describe the organization of this section of the paper? Can you find any transitions that could be clearer?
12. What is the strongest aspect of this section of the paper?
13. What could stand to be revisited or rethought?

**Step 5:** Complete Assessment of Peer Review in TRACS under Assessment tab. This is a quick 8 question check-in with me about your progress and dynamics today. It will open at 10:30 and is due by 11:59. It should take you about 2 minutes and you will get a 100 in the gradebook for it.

{{These are the questions on the TRACS assessment}}

Who reviewed your paper today? List the names of your group members.

How long did you spend on Peer Review?

Do you believe that your group mates gave this the same energy and attention that they would have in class, under normal circumstances?

Tell me one thing that you will improve in your paper based on the feedback you got today.

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Agree or disagree with the following statement: "I feel that my group members worked as hard as I did on this assignment"

Agree or disagree with the following statement: "This exercise was beneficial to me"

Rate your group's performance on this task

How could we improve on Remote Peer Review in the future?