Supervisor, Laboratory Services

Job Code 00001188

General Description
Responsible for providing laboratory results and supervision of medical staff in the student health center.

Examples of Duties
Perform medical laboratory testing.
Perform radiological exams.
Report lab results and panic values.
Give sample collection instructions to patients.
Document patient information.
Prepare lab reports.
Collect and report lab and x-ray statistics.
Monitor quality control and quality assurance for laboratory.
Process purchase orders and monitor invoices.
Monitor quality control and quality assurance requirements for x-ray.
Supervise staff.
Review CLIA and Texas Department of Health regulations to ensure compliance.
Provide regular sexually transmitted disease and HIV reports to state Health Department.
Perform other duties as assigned.

Knowledge, Skills, and Abilities
Knowledge of:
Laboratory testing and radiological procedures; universal precautions, OSHA, CLIA regulations and standards; medical terminology, university policies and procedures.

Skill in:
Completing lab reports and relating well with others.

Ability to:
Understand complex formulas and interpret lab results; perform intermediate math; utilize computer software related to the lab.

Experience and Education
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements
Medical Technologist Certificate, Limited Medical Radiologic Technologist (LMRT) or MRT. Certified Pharmacy Technician or Registered Pharmacy Technician.