Nurse, RN

Job Code 00001186

**General Description**
Responsible for supporting and enhancing the University’s educational mission by altering or removing health related barriers to learning and by educating and empowering students to make informed decisions about their personal wellness and access to health care services.

**Examples of Duties**
- Assess and evaluate patient health conditions.
- Triage patients.
- Schedule appointments.
- Provide self-care advice.
- Schedule allergy treatments and arrange for pre-physical immunizations.
- Schedule specialty referrals, x-ray or lab work at another location.
- Make follow-up arrangements and communicate with auxiliary personnel.
- Perform skilled nursing tasks such as: medication administration, management of venous catheters, venipuncture, O administration, wound care, and EKGs.
- Assist medical provider staff with skilled medical procedures such as: lesion excision, pelvic exam, wound closure and eye exams.
- Provide education and information on clinic services and health topics.
- Ensure safe clinic environment through infection control techniques.
- Maintain adequate levels of supplies.
- Provide emotional support and understanding to patients stressed by illness.
- Perform other duties as assigned

**Knowledge, Skills, and Abilities**

**Knowledge of:** Laws and standards of nursing practice; pharmaceuticals; nursing concepts, theories and technical applications; anatomy, physiology, human development, disease processes and wellness issues; teaching and learning theories and concepts; word processing; health care agencies and services outside the Student Health Center; library facilities.

**Skill in:** Negotiating with staff members with opposing views; interacting courteously with ill and sometimes hostile patients; establishing therapeutic rapport with a wide variety of clientele; public speaking and group presentations.

**Ability to:** Read, understand and apply professional concepts, medical and legal terminology; read and apply professional standards, and policies/procedures; document in medically and legally accepted terminology information pertinent to patient care; prepare policies and procedures consistent with current standards of practice; prepare health articles, ads, flyers, brochures for education and marketing purposes; take telephone messages, prepare memos for nursing services and prepare meeting agendas and minutes; perform intermediate math for...
medication dosing, descriptive statistics.

**Experience and Education**
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities. 11/8/05

**Other Requirements**
RN License, CPR Certification or Basic Life Support Certification.