

To: President's Cabinet

From: Denise M. Trauth

Subject: President's Cabinet Meeting  
June 25, 2018

**Inclusion and Diversity (#747)**

Dr. Lloyd distributed a draft of the 2018-2019 Council on Inclusive Excellence function and membership composition. Guest, Ms. Ameerah McBride, provided an overview of the Council. Cabinet members made recommendations and requested to review a revised draft at a later date. Ms. McBride requested to postpone the awarding of future Excellence in Diversity and Inclusion Awards and Diversity and Inclusion grant proposals, as well as holding an annual Diversity and Inclusion meeting with Cabinet members until the Council of Inclusive Excellence can meet to discuss the merits of each.

Dr. Lloyd distributed a draft of the membership composition and function of the 2018-2019 Title IX Collaborative, and Ms. McBride provided an overview of the Collaborative. Cabinet members provided recommendations on membership composition. Cabinet members approved the composition of members provided that their suggestions are incorporated. Dr. Lloyd will send out appointment letters to the members of the Collaborative.

Ms. McBride requested Cabinet members' help in identifying hearing officers. Provost Bourgeois agreed to help identify tenured professors with a Juris Doctor degree or a background in legal studies to serve as hearing officers.

Ms. McBride discussed the current structure of the Office of Equity and Access. She shared that in her first month, she has streamlined many different processes and revised each staff member's job description. She noted that the new administrative assistant III, though in a temporary position, has been instrumental in processing Title IX intakes expeditiously. She reported that with these changes, the two investigators are now completing most investigations within three weeks of intake, and overall, the office is running more efficiently while also providing an improved level of service. Considering these positive outcomes, Ms. McBride proposed a revised office structure, making the temporary administrative assistant position permanent and transitioning the vacant Title IX investigator position to a manager of diversity initiatives.

Dr. Trauth requested that Ms. McBride submit a monthly report to her via Dr. Lloyd breaking down the number of Title IX reports, including those submitted anonymously, by a person unwilling to name the respondent, or by a person unwilling to participate in the investigation.

Dr. Lloyd led a discussion on the action items discussed at the President's Cabinet Retreat on May 29, 2018, focusing primarily on the creation of an executive summary of the results from the 2017 Campus Climate Survey and the merits of a Bias Incident Reporting System. Cabinet

members asked Ms. McBride to develop a proposal for a Bias Incident Reporting System that was in line with SACSCOC standards related to non-academic student complaints.

President Trauth led a discussion on a news article about the Sit-In Dialogue as part of the Dialogue for Activism Series held on June 15, 2018.

**RTA: 8/1/2018 Continue discussion on Council on Inclusive Excellence and action items from the President's Cabinet Retreat held on May 29, 2018.**

### **Furniture Purchases**

Due to time constraints, President Trauth requested that this item be moved to another Cabinet meeting.

**RTA: 7/26/2018 Discuss modifications to the furniture purchasing approval process.**

### **AASCU Distinguished Alumnus Award (#10)**

President Trauth asked Cabinet members to identify a nominee for the American Association of State Colleges and Universities 2020 Distinguished Alumnus Award. Cabinet members recommended Dr. George Strait. Dr. Lloyd will work with University Advancement to prepare the nomination.

### **President's Update (#556)**

President Trauth announced that the Ingram Hall dedication will be November 8, 2018.

### **University Events Center (#698)**

President Trauth clarified that, effective immediately, within a sentence "the" in front of University Events Center will not be capitalized and when referring to Strahan Arena, it will be referred to as "Strahan Arena at the University Events Center" rather than "Strahan Arena in the University Events Center."

### **Significant Issues (#01)**

Mr. Pierce sought input on whether all numbers to major offices should continue to be published in the San Marcos area phone book. Cabinet members agreed that the numbers should continue to be published.

Dr. Smith provided a housing update.

Dr. Smith provided an update on personnel changes within the University Police Department.

Dr. Smith reported on the success of the most recent Cat Camp held June 22-24, 2018. More than 250 students attended. Dr. Smith invited Cabinet members to attend the pep rally at the next Cat Camp. Dr. Smith will send Cabinet members the date.

Mr. Algoe asked Cabinet members if they had been receiving a monthly report prepared by Human Resources showing pending disciplinary, legal, and/or Title IX issues in each division, and whether they found the report useful.

### **University Events Center (#698)**

Dr. Teis showed a mockup of the basketball court in the Strahan Arena at the University Events Center.

Dr. Teis discussed parking concerns related to high school graduations held at the University Events Center. He reminded Cabinet members that when school districts use the University Events Center to host their graduation ceremonies, they are responsible for contracting with an outside agency to provide parking staff and officer assistance. During a recent graduation, concerns were raised that not enough personnel were hired to manage parking and security. Thus, Dr. Teis is discussing this issue with city officials and reviewing current policies that relate to special event parking.

### **Technology Initiatives (#450)**

Mr. Pierce announced that Texas State has joined HathiTrust, an international partnership of major academic and research libraries collaborating on a digital library initiative to preserve and provide access to published works in digital form.

### **University Alcohol Policy (#554)**

Dr. Lloyd announced that she met recently with Dr. Margarita Arellano, Mr. Vincent Morton, Mr. Dan Perry, Mr. Jack Rahmann, and Ms. Lacy Needham to discuss revising UPPS 07.04.10, Guidelines for Alcohol or Tobacco Sponsorship, and UPPS 05.03.03, Alcoholic Beverage Policy and Procedure. Dr. Lloyd shared highlights of that meeting with Cabinet members. Dr. Lloyd requested UPPS 07.04.10 to be deleted, and Cabinet members approved. With regards to UPPS 05.03.03, Dr. Lloyd sought input on whether to centralize or decentralize the process of approving sales or consumption of alcoholic beverages at special university events. Cabinet members suggested that Dr. Lloyd review similar policies at other institutions to establish a benchmark.

**RTA: 8/1/2018 Continue discussion on revising UPPS 05.03.03.**

### **Enrollment Management (#9)**

Provost Bourgeois provided an enrollment update.

**Legislative Appropriations Request (LAR) (#607)**

Mr. Algoe reminded Cabinet members that Legislative Appropriations Requests are due to TSUS on July 5, 2018. TSUS instructed component institutions that if new requests are made, then areas that could possibly be cut must be identified.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on July 20, 2018.