Spring 2021 Clinical Teaching Timeline

As your time draws near for clinical teaching, the completion of your degree, and your educator certification, we want to congratulate you for all the hard work you have done! We in the Office of Educator Preparation are honored to be part of your journey in becoming a teacher. Our office is responsible for facilitating and monitoring your clinical teaching experience, and we work diligently to make this part of the journey run as smooth as possible.

Below are some key pieces of information about what you can expect over the next several weeks and months, as we work to finalize your clinical student teaching placements. Please read through all this information carefully and, most importantly, check your email often so you do not miss important updates from our office or deadlines from your district.

**INTÉRNS- please note, some of this information will apply differently to you. Once hired as an Intern you will follow the district’s faculty calendar. Please do not hesitate to reach out with questions.**

**COMMUNICATION EXPECTATION**

- **Email** It is important to check your Bobcat mail daily, so you do not miss time-sensitive communication sent by OEP, the district, or later, your assigned faculty member.
- **Responding** Please pay close attention to, and adhere to, any and all paperwork deadlines and/or information requests. A delay in your response may result in the postponement of your student teaching experience to a future semester.
- **Web Resources** The [OEP website](https://www.txstate.edu/oep/) is a trove of information. Be sure to bookmark and review the Handbooks and Syllabi found in Resources for Clinical Teaching, as well as the Notifications page.
- **Questions** If you still have questions, please use the Student Teaching Questions form or email us at OEP@txstate.edu. At no time should students contact a district directly as it violates our Memorandum of Understanding with our partners.

**Timeline and Key Dates**

**September-October 2020**

OEP receives applications and shares them with Advisors and Program Coordinators to verify eligibility.

To review feedback in ePortfolio:

1. Login to ePortfolio
2. Navigate to the ‘Applications’ tab on the left
3. Select the Spring 2021 Student Teaching Application
4. Select the ‘Review’ tab at the top
5. Select ‘ED/OEP/Review Form’, and then review feedback

- If no feedback is displayed, your review is still in progress. Please check back again soon.
### Status Description

<table>
<thead>
<tr>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accepted</td>
<td>Applicant has credit for all requirements, finished coursework and has been readmitted for the sole purpose of student teaching</td>
</tr>
<tr>
<td>On Track, Accepted</td>
<td>Applicant is 'on track' with final courses in-progress</td>
</tr>
<tr>
<td>Tentatively Accepted</td>
<td>In addition to successfully completing the current semester, steps are still needed based on initial advisor review. Contact advising.</td>
</tr>
<tr>
<td>Denied</td>
<td>Applicant not eligible for clinical teaching, even after grades post for the current semester</td>
</tr>
</tbody>
</table>

### October 2020

A list with student names and certification areas is sent to (in most cases) each applicant’s first choice district to begin the placing process. Registration opens on October 19 (see registration section).

### Late October-November 2020

Applications/Background Check/other documents, if required by your district, will be distributed via Bobcat email and will be time sensitive.

### December-January 2021

You will receive notification of your district’s MANDATORY Orientation Day. If you miss orientation, your student teaching will be postponed to a future semester. You must also plan to be available for any faculty supervisor meetings scheduled prior to the beginning of classes in January. We recommend that you do not plan travel or important events after January 4, 2021 to ensure you are available.

*Please note: Our office will be closed for winter break December 21-January 1. No information will be sent or received during this time.*

### January 11-15, 2021

Your specific placement details that include campus and cooperating teacher information will be shared with you by your assigned faculty member. During this time, your supervisor will also ask you to perform an Add/Drop into their specific section.

### January 19, 2021

First day of student teaching.

### Background Checks and Fingerprinting

Prior to beginning your clinical teaching placement, all school districts require a clear criminal history check. Many, but not all, also require fingerprinting.

If your district is one that requires fingerprinting:

- The district will create and send you a FASTPass fingerprinting notification.
- You must have a FASTPass from the district to schedule your fingerprinting appointment.
- Results could take up to 3 weeks, so please make every effort to schedule your appointment within 24 hours of receiving your FASTPass fingerprinting notification.

If you have a concern about your criminal history check based on a prior issue, please request an appointment with the director of the Office of Educator Preparation.
**Registration**


Per university policy, registration on or after December 1 will result in late fees.

**Error Messages** Please use the [Student Teaching Questions form](#) on the OEP website, and be sure to attach a screenshot of any error message you might encounter, so we may assist you with any override requirements.

**Courses** EDST is a Hybrid course.

<table>
<thead>
<tr>
<th>Program</th>
<th>Course Code</th>
<th>Section</th>
<th>CRN</th>
</tr>
</thead>
<tbody>
<tr>
<td>EC-6 ESL/EC-6 Bilingual</td>
<td>EDST 4687</td>
<td>251</td>
<td><strong>32938</strong></td>
</tr>
<tr>
<td>4-8 Generalist/Specialist</td>
<td>EDST 4680</td>
<td>251</td>
<td><strong>33107</strong></td>
</tr>
<tr>
<td>Secondary (7-12)</td>
<td>EDST 4681</td>
<td>251</td>
<td><strong>32917</strong></td>
</tr>
<tr>
<td>All Level (EC-12)</td>
<td>EDST 4380</td>
<td>251</td>
<td><strong>32858</strong></td>
</tr>
<tr>
<td></td>
<td>EDST 4381</td>
<td>251</td>
<td><strong>33101</strong></td>
</tr>
</tbody>
</table>

*Agriculture and F.C.S. Certification Students will contact your department for course and section.*

**COVID and Remote Accommodations Requests**

Students at higher risk for complications from COVID-19, as defined by the CDC, can request additional working or learning modifications through the Office of Disability Services: [https://www.ods.txstate.edu/current-student-resources/COVID-19-Special-Request-for-Additional-Academic-Modifications.html](https://www.ods.txstate.edu/current-student-resources/COVID-19-Special-Request-for-Additional-Academic-Modifications.html)

Notify OEP by email to request a remote accommodation placement.

Please note that we will not be able to modify any requirements for certification which are set by Texas Administrative Code. Additionally, the district partner will need to approve the request.

**Update on Certification Requirements**

Beginning January 1, 2021

Texas will require the new Science of Teaching Reading (STR) exam for undergrads, grad and post-bacc teacher certification candidates seeking certification in the following: DC-6 ESL, EC-6 Bilingual, 4-8 ELAR, 4-8 ELAR/SS, 4-8 Generalist, and Special Education

This state law was enacted in the 2019 legislative session as part of the HB3 school finance package. See our [Notifications Page](#) for more details.

**Questions, comments, or concerns? Let us know!**

Email us at OEP@txstate.edu or Request More Info