

To: President's Cabinet
From: Denise M. Trauth
Subject: President's Cabinet Meeting
March 6, 2020

Pandemic Response Plan

Dr. Smith and guests Dr. Emilio Carranco and Ms. Sandy Pantlik discussed a broad range of topics concerning COVID-19, including: the spread of COVID-19 across the U. S.; Texas State's Education Abroad Program and other sanctioned university travel; the use of sick leave versus administrative leave; containment versus mitigation strategies; prevention strategies; and messaging to the university community about taking precautions during spring break.

Ms. Pantlik, in collaboration with University Marketing, will compile the information in the form of FAQs and post to the Texas State website, and will work with Dr. Carranco to develop a plan for communicating to staff, students, and faculty.

Mr. Algoe will convene the Emergency Management Committee to cross check the information discussed during the Cabinet meeting with the Emergency Management Plan.

Provost Bourgeois reminded Cabinet members that Business Continuity Plans for university offices need to be updated in the wake of the COVID-19 crisis.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on April 17, 2020.