Cell:

Email:

LinkedIn:

Online Portfolio:

* Event Management
* Teambuilding
* Communication

I am passionate about XXX and am looking to pursue a career in…. I have experience in….

FIRST AND LAST NAME

CURRENT JOB TITLE

CONTACT INFORMATION

CORE STRENGTHS

PERSONAL BACKGROUND

**2020** Presidents List

**2018** Deans List

**2015** Service Award

**Job Title**

*Company Name*

*2015-Present*

* Description of responsibilities
* Try to keep it to no more than four bullet points per job

**Texas State University**

*BS in Business, 2020*

* Maintaining a 3.5 GPA
* President of XXX
* Member of XXX

EDUCATION

WORK EXPERIENCE

AWARDS AND HONORS