**SCHOOL REFERRAL FOR TRUANT CONDUCT**

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- |
| **Student’s Name:** | **Parent/Guardian Name:** |
| **Address:** | **Parent/Guardian Address** *(if different)***:** |
| **City State Zip** | **City State Zip** |
| **DOB: Age: Sex: Race:** |  |
| **Social Security #:** | **Phone: ( )** |
| **Student ID #** | **Student DL #** *(if known)***:** |

The student has seen the Juvenile Case Manager *(if any)* assigned to this court. 🞏 **Yes** 🞏 **No**

The student 🞏 **is** 🞏 **is not** eligible for or receives Special Education Services under Texas Education Code Chapter 29, Subchapter A.

* The student was at least 12 and under 19 years of age when all truant conduct occurred.
* Student’s Parent/Guardian was notified student has been absent from school without excuse on three or more days or parts of days within a four-week period. *(Please attach copy of written notice)*
* Student missed 10 or more days or parts of days within a six-month period in the same school year. *(Please attach attendance record)*
* Student’s truancy is not related to pregnancy, being in a state foster program, being homeless, or being the principal income earner for student’s family.

**The school has initiated truancy prevention measures and has taken one or more of the following actions, which failed to meaningfully address the student’s school attendance:**

🞏 A behavior improvement plan signed by an employee of the school that the school has made a good faith effort to have signed by the student and the student’s parent or guardian including: *(Please attach behavior improvement plan)*

* A specific description of the behavior that is required or prohibited for the student,
* The period for which the plan will be effective, not to exceed 45 school days after the effective date, and
* The penalties for additional absences, including disciplinary action or referral to truancy court.

🞏 School-based community service.

🞏 Referred the student to counseling, mediation, mentoring, a teen court program, community- based services, or other in-school or out-of-school services aimed at addressing the truancy.

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Signature Date