

To: President's Cabinet  
From: Denise M. Trauth  
Subject: President's Cabinet Meeting  
May 1, 2020

### **Information Security**

Mr. Pierce and guest Mr. Dan Owen reviewed the State of Information Security Report for fiscal year 2019. Mr. Owen highlighted the policies that were either created or updated. The Division of Information Technology has been working closely with the Institutional Review Board to develop standards for researchers to conduct their research in a secure manner. Mr. Owen discussed social engineering incidents, including phishing attacks (e.g., as gift card scams) and strategies in place to mitigate such attacks.

Mr. Owen reviewed cybersecurity awareness, training and outreach efforts, as well as milestones achieved for fiscal year 2019 and fiscal year 2020 to date, including continued expansion of multifactor authentication, eduroam, and LastPass. Mr. Owen described how Information Technology utilizes a cybersecurity framework to support the achievement of Texas State goals while mitigating cybersecurity risks.

Mr. Owen reviewed the 2020 Texas State University Agency Security Plan, highlighting the maturity level of agency security plan controls. Mr. Pierce shared that Texas State has prioritized information technology security and lauded Mr. Owen and his team for a great job.

### **Review of Email Accounts for Retirees**

Mr. Pierce and guest Mr. Dan Owen discussed retired faculty and staff access to email and other software. Currently, 653 faculty and staff members have active Texas State email accounts. Cybersecurity-related concerns were discussed. Institutional benchmarking revealed that policies vary across institutions. Mr. Owen illustrated a continuum of risk limiting measures, i.e., recommendations were categorized from high risk (retirees, upon request, retain official email address indefinitely) to moderate (a vanity domain is implemented: [user@retiree.txstate.edu](mailto:user@retiree.txstate.edu)) to low risk (retirees do not receive email accounts).

Dr. Breier recommended that Mr. Owen discuss the cybersecurity concerns with the Retired Staff and Faculty Association and gauge their support of his recommendations to mitigate cybersecurity risk, including the recommendation to require retirees to complete cybersecurity training on a regular basis. Dr. Lloyd will discuss with Staff Council and Provost Bourgeois will discuss with Faculty Senate.

Mr. Algie mentioned that it will be difficult to use SAP training modules to track retirees compliance with training, as retired faculty and staff are not active in the system. The training requirement will require a different software.

Dr. Lloyd suggested that at a future cabinet meeting, the topic of granting access to Canvas to retired faculty and staff be discussed.

### **Voting/Elections**

Dr. Smith and guest Dr. Margarita Arellano discussed a new UPPS titled, Elections, Voting, and Civic Engagement, developed by the Voter Registration and Civic Engagement Task Force. Dr. Smith will incorporate Cabinet members' recommendations and send the policy out for institutional review.

### **Development Update (#588)**

Dr. Breier provided a fundraising update.

### **Student Employment (#282)**

Dr. Smith discussed pen and ink changes for UPPS 07.07.03, Hourly Student Employment Procedures. Cabinet members approved the recommended changes to go through the normal UPPS review process.

### **President's Update (#556)**

President Trauth led a discussion on the use of vacant positions as a budget cutting strategy.

President Trauth announced that Chancellor Brian McCall has granted the component presidents the authority to make component-specific decisions about when to resume face-to-face instruction. President Trauth charged the recently formed continuity of education work group with recommending when to resume face-to-face courses. The work group will be instrumental in devising a return to operations process.

President Trauth summarized the latest developments on name, image, and likeness for student athletes from the April 28, 2020, NCAA Board of Governors meeting.

President Trauth discussed the NCAA's guidance on return to intercollegiate athletics play.

President Trauth highlighted changes to the NCAA's Policy on Campus Sexual Violence, including the expansion of disclosure requirements for prospective, continuing, and transfer athletes whose conduct has resulted in an investigation, discipline, or criminal conviction for sexual, interpersonal, or other acts of violence. Dr. Lloyd will ask Assistant Vice President for Institutional Compliance and Chief Compliance Officer Mr. Bobby Mason to work with the Department of Athletics to establish internal communications procedures and to create disclosure forms for student-athletes.

Dr. Smith led a discussion on legislation recently passed by the Student Government. Dr. Smith reviewed strategies for communication with Student Government leaders to help them

understand the complexity of the demands presented in the legislation and what is already in place at the university in terms of sick leave. Dr. Smith will coordinate two meetings involving the Student Government president and vice president: one with Mr. Algoe, Provost Bourgeois, and Dr. Smith; and another with former presidents and vice presidents of Student Government.

### **Significant Issues (#01)**

Provost Bourgeois provided an update on enrollment.

Provost Bourgeois announced that the awarding of CARES Act funding has begun. On May 1, 2020, approximately 4,000 students will have received awards totaling \$4.5 million from the first award batch.

Provost Bourgeois shared that Texas State, as both a Minority Serving Institution and a Hispanic Serving Institution, has received \$2.3 million. The awards will be managed similarly to the CARES Act funding.

Provost Bourgeois announced that 15 graduate students have been awarded prestigious and highly competitive P.E.O. International Peace Scholarships. This scholarship provides up to \$12,500 of support for women pursuing graduate studies in the United States, and this year's class is Texas State's largest ever.

Dr. Smith announced that the Office of Retention Management and Planning have been overseeing efforts to call all freshmen who were enrolled in fall 2019. To date, they have made 8,954 calls. Students have been very receptive to the calls; 75 plan to transfer, 830 have remained connected, 182 need help adjusting to online community, and 427 expressed concern about online learning.

Mr. Algoe shared the deferred project spreadsheet.

Dr. Smith announced that the Dean of Students Emergency Services fund is closed in order to ensure that all students needing financial support apply to Bobcat CARES.

Dr. Silva announced that DACA and immigrant students should not apply for federal aid, as it may hinder future applications for citizenship.

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