

**Council of Academic Deans Meeting  
June 14, 2016**

**Summary and Action Items**

- Two-Factor Authentication: Mr. Ken Pierce announced that beginning November 1, 2016, Duo Security, a two-factor authentication program, will be required to use Online Toolkit as well as VPN services. IT will be sending out a message to campus beginning in July encouraging faculty and staff to sign up for Duo Security.
  
- College/Departmental Scholarship and Grant Coordination and Federal Title IV Regulations: The Council discussed issues surrounding student grants and title IV regulations.
  
- Alumni Surveys: Ms. Susan Thompson distributed a draft of the revised graduate version of the alumni survey that will be sent to master's, doctoral, and professional graduates six months after each graduation. The Office of Institutional Research plans to start the graduate alumni survey in November, targeting graduates who received advanced degrees in May of 2016. Academic areas are invited to contribute up to five program-specific survey questions to be added to the survey for each of their graduate programs. Questions should be sent to Ms. Thompson ([susan@txstate.edu](mailto:susan@txstate.edu)) by September 2, 2016.
  
- Transfer Yield Project, Summer 2016: Dr. Dann Brown distributed a handout outlining an initiative where advisors assist with increasing NSO completion.
  
- Undergraduate Admissions Report: Dr. Michael Heintze provided the Council with the undergraduate admissions report.
  
- Graduate Admissions Report: Dr. Eric Paulson provided the Council with the graduate admissions report.