Have a degree? Want to be a teacher?

Texas State University Educator Preparation Program

"I know some stuff!" Bachelor's degree 2.75 GPA Pre-requisite coursework

Submit your application to the Grad College through ApplyTexas

Apply for admittance to educator prep program + certification plan

Apply for approval to take certification exams

Apply for + successfully complete field experience

Follow Certification Plan and maintain minimum 2.75 GPA

Take certification exams

Apply for + successfully complete student teaching

Apply for teacher certification

Teach!

(updated September 2017 for Teacher Certification Advising Training)

certification@txstate.edu
# CERTIFICATION WITH M.ED. (CMED)*

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<thead>
<tr>
<th>Academic Departments and Program Advisors</th>
<th>Office of Educator Preparation</th>
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<tr>
<td><strong>1. Admission to University – ApplyTexas</strong> Program Advisor and Grad College responsible for admission requirements and applications.</td>
<td><strong>2. Admittance to EPP – .net tool (no longer ePortfolio)</strong> OEP is responsible for admittance requirements and applications.</td>
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| **3a. Degree Course Work**  
**Degree Audit:** available on CATSWEB, states the courses required to earn a master’s degree. Not all certification requirements will show up here, thus the need for a Certification Plan. | **3b. Certification Course Work**  
Faculty determine the curriculum that is required and provide that information to OEP for Certification Plans. |
| **4. Certification Plans – form on OEP website** OEP creates, distributes, and stores Certification Plans. The Certification Plan is a Texas Education Agency (TEA) required document that specifies the coursework, field experience, student teaching or internship, and exams that teacher candidates must complete to be eligible for teacher certification in the state of Texas. (tea.texas.gov "Becoming a Certified Texas Educator through a University Program") | **5a. Pedagogy Courses:**  
Program Advisor provides guidance to candidates regarding schedule, substitutions, transfer coursework, and registration errors. |
| **5b. Content Courses**  
(Secondary and All Level Certs): Departmental advisors provide guidance to candidates regarding schedule, substitutions, transfer coursework, and registration errors. | **6. Exams:**  
**Comprehensive Exams + Capstone Course** Program Advisor provides guidance for students. |
| **7. TExES Exams – ePortfolio/Retake Form on website** OEP processes initial Test Approval and Retake Approval applications and communicates registration instructions to students. Provides exam passing rate reports to Program Advisors and Department Chairs upon request. | **8a. Student Teaching**  
Program Advisors review content coursework for Student Teaching eligibility. |
| **8b. Student Teaching - ePortfolio** OEP reviews pedagogy and EPP requirements for Student Teaching eligibility. OEP processes applications and requests placements. | **9. Graduation Application**  
Program Advisors and Grad College process applications for graduation. NOTE: Students who choose to graduate prior to Student Teaching must reapply to university to be eligible to Student Teach. |
| **10. Certification Application – TEA Login** OEP processes applications for certification. |

*FUN FACT: According to recent changes in state law, the new definition for Post-Baccalaureate Program is a certification program that results in certification + graduate degree. The new definition for Alternative Certification Program means any program, including a university-based program, that results in certification only.

For now at Texas State, we will continue to use familiar terminology on applications and in Banner: Post-Baccalaureate Teacher Certification still means a student seeking stand-alone certification.

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