

Spring 2018

OWLS Class Schedule

Bachelor of Applied Arts & Sciences (BAAS)
Master of Interdisciplinary Studies (MSIS, MAIS)
Management of Technical Education (MEd)
Department of Occupational, Workforce, & Leadership Studies



 **Spring 2018 Registration** 

October 23rd – December 22nd

Late Registration: \$25.00 late fee

January 4th – January 11th

For specific access period information, additional late registration, schedule change information go to: <http://www.registrar.txstate.edu/registration/access-periods.html>

For a complete listing of Texas State classes go to:
https://ssb.txstate.edu/prod/bwckschd.p_disp_dyn_sched

Important Information and Announcements

Please include your Texas State ID (A0.....) on all e-mails.

DEGREE CANDIDATES

Students in their **last semester** must apply for graduation online. To do so, go to <http://www.catsweb.txstate.edu/>. Click Students then Apply for Graduation under “Academic Records”. NOTE: graduation application is not available until January 16, 2018.

Deadline to Apply for Graduation: Friday, March 9, 2018
Commencement Schedule: Spring 2018, Friday, May 11, 2018 at 2:00 pm

GRADUATE STUDENTS – MSIS, MAIS, & MEd

In addition to applying for graduation as listed above graduate students must also apply for the Comprehensive Examination. Go to www.owls.txstate.edu, click on Resources, then Student Resources, then Application for Comprehensive Examination. Complete the application and email to owls@txstate.edu. Deadline to apply is the same as the deadline to apply for graduation.

TEXAS STATE E-MAIL ACCOUNT

Students are **REQUIRED** to obtain a Texas State e-mail account. Those students who do not have a Texas State e-mail account will not receive emergency information, updates or announcements from the department. Students who are currently enrolled can obtain an account online by going to <http://www.catsweb.txstate.edu/>, click on Students then “Activate My NetID” under Online Services. Check your BobcatMail daily.

SCHEDULE OF CLASSES

The official schedule of classes and registration instructions can be found in Catsweb <http://www.catsweb.txstate.edu/students.html>. If any course information varies from this schedule and the official schedule of classes, **please refer to this schedule for correct dates, times, etc.**

OCED 4360 and OCED 4361

OCED 4360 and 4361 are taken in the semester you graduate and should be the **ONLY** classes you take.

Deadline is October 20, 2017 at 5:00pm
to submit the BAAS Capstone Application for Enrollment in
OCED 4360/4361 to owls@txstate.edu

NEW

CLEP/DSST Examinations AND/OR Correspondence Courses may NOT be taken in the last semester of the degree.

The Capstone Orientation has three required steps:

- Step 1** Students must review the BAAS Capstone Orientation Video –
<http://www.owls.txstate.edu/undergraduate-degrees/BAAS-Capstone.html>
- Step 2** Getting Started with the BAAS Capstone Apply Process – download all document and review
- Step 3** Attend a Writing Capstone Objectives Workshop – there are only 4:

Tuesday, September 26, 2017, Round Rock Campus - Avery Building, room 211 - 6:30pm
Thursday - September 28, 2017, Texas State Campus - Pedernales Building, room 114 - 6:30pm
Monday - October 2, 2017, Round Rock Campus - Avery Building, room 211 - 6:30pm
Wednesday - October 4, 2017, Texas State Campus - Pedernales Building, room 114 - 6:30pm

Read Bobcatmail for reminders

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CRITICAL UNDERGRADUATE INFORMATION

- Twenty-four of the last thirty hours must be taken with Texas State.
- An individual must have a minimum of twenty-four advanced hours with Texas State and an overall total of thirty-six advanced hours to graduate.
- A minimum of 120 hours is required for the degree.
- Up to 6 semester hours may be taken at the junior college after obtaining the initial 66 hours and/or are in the last 30 hours of degree completion. **This must be with the Departmental Chair's written permission. Students must complete the Petition to Return to Another Institution and must be submitted 30 days prior to campus registration.** The petition can be found at www.owls.txstate.edu, click on resources, then student resources, then Petition to Return to Another Institution. Students must have completed CTE3313E/OCED 4350 and have a finalized degree plan on file to submit the petition.
- Students should consider the correspondence option prior to requesting a return to the junior college.
- A maximum of thirty semester hours for Texas State credit may be completed through a combination of correspondence and extension courses. Ex: if a student enrolls in the Certified Public Manager Program and completes the 21 hour program, then the student would be eligible to take only 9 hours by Correspondence.

RETURNING TO A JUNIOR COLLEGE

If a student desires to return to a junior college and has over 66 junior college hours and/or is in the last 30 hours of completion of the BAAS degree, written permission **must be** requested 30 days before the semester begins. Petition forms may be obtained on our web site at www.owls.txstate.edu, click on Resources, then Student Resources, then Petition to Return to Another Institution. Students must have a signed official degree audit on file in order to process request.

SUBSTITUTION OF COURSES

Students must enroll **ONLY** in classes specifically listed on their DAR (degree audit or degree plan). To request a substitution, students must contact one of the OWLS advisors. Requests for substitutions must be received at least two weeks before registration. Courses that are taken that are not specifically listed on the DAR once it has been approved will automatically be placed in the electives. DO NOT take any courses not listed on the DAR without prior approval from the Chair. **ADVISORS CANNOT APPROVE COURSE SUBSTITUTIONS.** Please note: requests for substitutions does not constitute approval! Students should allow at least two weeks for a response. Valid reasons for substitutions are: 1) course is no longer in the department inventory; 2) student is prohibited from enrolling in the course due to change in department rules which makes the student ineligible and; 3) student is in the last semester of the degree and no other option exists, including correspondence courses.

IMPORTANT DATES

Please refer to the Academic Calendar at <http://www.registrar.txstate.edu/persistent-links/academic-calendar.html> for payment deadlines and other important information/deadlines.

CORRESPONDENCE COURSES

Undergraduate students may take up to 18 semester hours by correspondence. However, if the student is also taking courses by Extension then the maximum allowable hours for correspondence will be reduced so the student does not go over the rule "maximum of 30 semester hours for Texas State credit may be completed through a combination of correspondence and extension courses". Students have up to 9 months to complete the courses, and tests may be administered at remote locations. Listing of courses offered can be found at <http://www.correspondence.txstate.edu/>

THE NATIONAL CERTIFIED PUBLIC MANAGER (CPM) PROGRAM FOR TEXAS

See the undergraduate or graduate catalogs and the academic degree advisor for more details about applying CPM courses to a TEXAS STATE academic degree program. Please contact the Director of the Texas State Public Service Academy, Dr. Howard R. Balanoff at hb02@txstate.edu to verify academic course equivalents, room assignments and the specific dates and times for courses offered in the program or on the internet at www.txstate.edu/cpm/. These course selections may be approved for inclusion in both the BAAS and MSIS programs (7 courses for undergraduate credit and 4 courses for graduate credit).

Read Bobcatmail for reminders

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CTE = Career and Technical Education
 OCED = Occupational Education

UNDERGRADUATE COURSES

CRN #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
<i>January 16, 2018 – March 5, 2018</i>							
33963	RRC	W	CTE 3322.251	Teaching/Training as a Profession <i>Taught via internet with 3 required meetings on 1/17, 2/7, and 2/28 in Round Rock</i>	630-920	AVRY, TBA	DeVirgilio
37544	ARR	ARR	CTE 3304.251	Human Relations <i>Taught via internet – no required meetings</i>	NA	NA	Springer
39457	ARR	ARR	CTE 3313A.251	Special Needs <i>Taught via internet – no required meetings</i>	NA	NA	Staff
32534	ARR	ARR	MC 3367.280	Advertising <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Bowers
32570	ARR	ARR	SOCI 3300.280	Principles of Sociology <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Lamb-Weber
35728	RRC	W	CTE 3313E.251	Introduction to Interdisciplinary Studies <i>Corequisite for OCED 4350-Taught via internet with required meetings on 1/17, 1/24 and 2/14 in Round Rock</i>	630-920	AVRY, ARR	Gottschall
35729	ARR	ARR	CTE 3313E.252	Introduction to Interdisciplinary Studies <i>Corequisite for OCED 4350-Taught via internet – no required meetings.</i>	NA	NA	Ashford
35730	ARR	W	CTE 3313E.253	Introduction to Interdisciplinary Studies <i>Corequisite for OCED 4350-Taught via internet with required meetings via ZOOM or ADOBE CONNECT on 1/17, 1/31, 2/21</i>	630-920	NA	Cherrstrom
35731	ARR	ARR	CTE 3313E.254	Introduction to Interdisciplinary Studies <i>Corequisite: CTE 3313E; Taught via internet – no required meetings</i>	NA	NA	Sherron
36142	RRC	W	OCED 4111.D01	Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350; Taught via internet with required meetings 1/17 and 1/24 in Round Rock</i>	530-620	AVRY, ARR	Sherron
36143	ARR	ARR	OCED 4111.D02	Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350 Taught via internet – no required meetings</i>	NA	NA	Sherron
36144	ARR	ARR	OCED 4111.D03	Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350 Taught via internet – no required meetings</i>	NA	NA	Sherron
32564	RRC	T	OCED 4360.251	BAAS Capstone Part 1 <i>Required meetings on 1/23 and 1/30 in Round Rock</i>	630-920	AVRY, TBA	Staff
32565	CAM	T	OCED 4360.252	BAAS Capstone Part 1 <i>Required meetings on 1/23 and 1/30 in San Marcos</i>	630-920	PED, 114	Harkins
32566	RRC	T	OCED 4360.253	BAAS Capstone Part 1 <i>Required meetings on 1/23 and 1/30 in Round Rock</i>	630-920	AVRY, TBA	Staff

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<u>March 6, 2018 – May 9, 2018</u>							
33964	ARR	ARR	CTE 3340.251	Occupational Skills for 21 st Century <i>Taught via internet with no required meetings</i>	NA	NA	Grams
34686	RRC	R	CTE 3381.251	Instr Strategies Bus Office Trng Program <i>Taught via internet with 3 required meetings on 3/8, 3/22, and 4/5 in Round Rock</i>	630-920	AVRY, TBA	Gibson
34688	ARR	ARR	CTE 3313C.251	Entrepreneurship <i>Taught via internet with no required meetings</i>	NA	NA	Ashford
32527	ARR	ARR	MC 3343.280	Introduction to Public Relations <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Oskam
30656	ARR	ARR	SOCI 3325.280	Social Deviance <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Lamb-Weber
34684	RRC	W	OCED 4350.251	Adult Development & Career Planning <i>Corequisite: CTE 3313E; Taught via internet with required meetings 3/7, 4/4 and 5/2 in Round Rock</i>	630-920	AVRY, ARR	Gottschall
34685	ARR	ARR	OCED 4350.252	Adult Development & Career Planning <i>Corequisite: CTE 3313E; Taught via internet – no required meetings</i>	NA	NA	Staff
30112	ARR	W	OCED 4350.253	Adult Development & Career Planning <i>Corequisite: CTE 3313E; Taught via internet with required meetings via ZOOM or ADOBE CONNECT 3/7, 4/4, and 5/2</i>	630-920	NA	Ashford
30113	ARR	ARR	OCED 4350.254	Adult Development & Career Planning <i>Corequisite: CTE 3313E; Taught via internet – no required meetings</i>	NA	NA	Staff
32567	RRC	T	OCED 4361.251	BAAS Capstone Part 2 <i>Required meeting on 3/6 in Round Rock</i>	630-920	AVRY,TBA	Staff
32568	CAM	T	OCED 4361.252	BAAS Capstone Part 2 <i>Required meeting on 3/6 in San Marcos</i>	630-920	PED, 114	Harkins
32569	RRC	T	OCED 4361.253	BAAS Capstone Part 2 <i>Required meeting on 3/6 in Round Rock</i>	630-920	AVRY, TBA	Staff

January 16, 2018 – May 9, 2018

32586	RRC	W	OCED 3310.251	Human Problems in the Workplace <i>Taught via internet with 3 required meetings on 1/17, 3/21 and 4/25 in Round Rock</i>	630-920	AVRY. ARR	Staff
33965	ARR	ARR	CTE 3323.251	Technology Applications <i>Taught via internet with no required meetings</i>	NA	NA	Eichler
37948	ARR	ARR	CA 3342.280	Consumer Law <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Davis

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January 16, 2018 – March 5, 2018

34687	ARR	ARR	CTE 5313F.251	Human Performance Technology <i>Taught via internet – no required meetings</i>	NA	NA	Sherron
35279	ARR	ARR	CTE 5313L.251	Emergent Workplace Perspectives <i>Taught via internet- - no required meetings</i>	NA	NA	Springer

March 6, 2018 – May 9, 2018

35735	ARR	ARR	CTE 5306.251	Instructional Materials <i>Taught via internet – no required meetings</i>	NA	NA	Staff
36522	ARR	ARR	OCED 5360D.251	Leadership Development <i>Taught via internet – no required meetings</i>	NA	NA	Boden

January 16, 2018 – May 9, 2018

36520	ARR	ARR	CTE 5330.251	Overview Interdisciplinary Research <i>Taught via internet – no required meetings</i>	NA	NA	Staff
30114	ARR	ARR	OCED 5360B.251	Critical Thinking <i>Taught via internet – no required meetings</i>	NA	NA	Kanon
38364	ARR	M	OCED 5300.251	Interdisciplinary Research Methods <i>OCED 5300 meets online via Adobe Connect or Zoom at 6:30pm every Monday. For more information e-mail the instructor</i>	NA	NA	Cherrstrom
35833	ARR	ARR	OCED 5301.251	Applied Interdisciplinary Research I <i>Taught via internet – no required meetings</i>	NA	NA	Boden
32587	ARR	ARR	OCED 5310.251	Human Problems in the Workplace <i>Taught via internet – no required meetings</i>	ARR	ARR	Springer
38363	ARR	ARR	CTE 5303.251	Interdisciplinary Studies in OWLS <i>Taught via internet – no required meetings (course previously taught as CTE 5313K)</i>	NA	NA	Cherrstrom
35736	ARR	ARR	OCED 5304.251	Professional Practicum <i>Taught via internet – no required meetings</i>	NA	NA	Lopez
35185	ARR	ARR	PHIL 5323.D01	Environmental Ethics <i>PHIL 5323, Environmental Ethics, will be offered through the Office of Distance and Extended Learning by Elizabeth Kanon. Students must go to www.extension.txstate.edu and complete an Extension Course Application.</i>	NA	NA	Kanon

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