

General Education Council Meeting Minutes  
September 12, 2016  
3:30pm, JCK 880

**Attendees:** Brown (Chair), Allsup, Booth, Erhart, Farris, Gonzales, Hamilton, Hanks, Hawkins, Hindson, Jones, Pizer, Russian, Schlortt, Supancic, White, Wilson, Cathy Lamm (Administrative Assistant)

**Absent:** Carter, Passty, Vacaflares Rivero

**Guests:** Micky Autrey, Cathy Jaffe, Heather Galloway, Diann McCabe

Introductions were made. Brown welcomed all new and returning members.

The minutes of June 6, 2016 were presented for approval. Pizer moved to approve the minutes of June 6, 2016, seconded by Hindson. Motion passed unanimously.

Brown reported on attendance of PFW 1301 as a Social Science course and noted that while there are more ESS majors than any others, diversity of enrollment was very good. Dr. Pam Wuestenberg is the instructor and Michelle Hamilton is guest lecturing. Brown informed that Wuestenberg would like to do a brief presentation to the Council. It was also noted that the maximum enrollment for the class is 30 and was initially thought to do 5 or 6 sections with around 300 students.

Brown advised the Council that audit comments were sent to all persons doing outcomes in order to get the reports more accurate over the next three years for SACSCOC reporting. The Council was reminded that SACSCOC reporting happens every ten years and was proud to report that Texas State passed the last report. Brown advised he has been meeting with some departments about how they can strengthen their process. It was noted that a report about General Education Core Curriculum goes to SACSCOC and also the Coordinating Board at the same time.

Brown informed the Council that at the next meeting on September 26, Autrey and Supancic will be leading us through the new curriculum system, but that Gen Ed will not be in the new system until fall of 2017.

Brown advised that the Chemistry Department is changing 1420 to 1330 due to low enrollment in this lecture-lab course. The Chemistry Department will delete 1420 from its offerings and seek the addition of 1330 as a new course in General Education. The request to add 1330 will provide the Council with a model to experiment with a new process and experiment with an appropriate mechanism as it makes its way through review to the Curriculum Committee.

Brown then requested sub-committees be formed for 2016-2017; one addressing the process for the addition of a General Education component to course development procedure, to be chaired by Supancic, and a second to ensure more coherence in assessment auditing.

Hawkins inquired if the Council could meet once a month versus twice a month. Brown advised it depends on the amount of activity required by the Council.

Pizer asked if he was able to include boxes for students on the course syllabus. He was advised that since the syllabus form was submitted and approved by the Coordinating Board, we should keep close to that format.

Review of honors course 2309N was done by Cathy Jaffe, Diann McCabe and Heather Galloway. Jaffe noted that some would count as advanced English and some would count as Sophomore Literature. Supancic recommended using a better course description on both the course inventory form and course addition form to give the students a better idea of what the course is. It was also noted that in Section 12 on Course Goals and Objectives on the course inventory form several of the outcomes are process based rather than outcomes focused, like in critical thinking. Section 13-14, would serve the purpose better when talking about course requirements and should be added to Section 14 in Assessment of Student Learning on the Course Addition Form. Hindson noted that in the Subcommittee Review tables, the word "Boroque" should be "Baroque." Presuming the corrections noted by the Council are made, Hindson moved to accept the new Honors Topics Course 2309N; Hawkins seconded. Motion passed unanimously.

Brown advised that decisions on committee members on the two new sub-committees will be made by the next meeting and advised there will not be a second meeting in October.

Discussion was held about the differences of the two new sub-committees.

There being no further business, meeting was adjourned at 4:30pm.