

To: President's Cabinet  
From: Denise M. Trauth  
Subject: President's Cabinet Meeting  
February 26, 2019

### **Football (#601)**

Dr. Teis discussed initiatives to support student attendance at the Texas State versus Texas A&M football game at College Station in fall 2019. Students will be able to buy tickets to the game and either reserve seats on one of the chartered buses or make their own travel arrangements to the game. Dr. Teis will meet with Dr. Smith and Mr. Algoe to finalize the ticket-bus package and the plan for marketing the package.

### **Faculty/Staff Reimbursement-Reduction of Fees**

Mr. Algoe discussed the current process for full-time Texas State employees to receive reimbursement for designated tuition and fees for academic courses. Mr. Algoe proposed changes to improve the process. Cabinet members made suggestions, and Mr. Algoe will consult with Mr. Daniel Harper, Vice Chancellor and Chief Financial Harper of the Texas State University System.

### **UPPS 04.04.01 Miscellaneous HR Policies and Procedures**

Mr. Algoe facilitated a discussion on revisions to the policy regarding the procedure for children at work. Cabinet members made suggestions. Accordingly, Mr. Algoe will revise the policy and send it out to the university community for review.

### **University Events Center (#698)**

Mr. Algoe discussed the rental of the University Events Center for non-athletic events. In preparation for a meeting with an events management company on February 27, 2019, Mr. Algoe solicited input from Cabinet members. Mr. Algoe and Dr. Teis will draft a summary document, including the pros and the cons of using an events management company, and share it with Cabinet members at a future meeting.

**RTA: 4/15/19 Discuss the rental of the University Events Center for non-athletic events.**

### **President's Update (#556)**

President Trauth recapped a recent meeting that she had with San Marcos Mayor Jane Hughson. Based on meeting outcomes, President Trauth discussed the role that University Marketing could play in developing a series of advertisements targeting students, reminding them that they are guests of San Marcos and to be good stewards by not littering, not trespassing, obeying traffic laws, etc.

**Significant Issues (#01)**

Provost Bourgeois reported that, because of Mr. Gary Ray's efforts, Texas State is the newest member of the Coalition for College Access. The fall 2020 applications will be the first set of applications Texas State will begin reviewing. Cabinet members expressed their appreciation for Mr. Ray's perseverance.

Provost Bourgeois reported that Enrollment Management and Marketing is preparing to launch the next phase of the financial optimization plan.

Mr. Algoe reminded Cabinet members that Texas State can reimburse certain fees, but not all (e.g., tuition associated with distance learning courses), for any of its full-time employees enrolled in a Texas State credit course. Tuition received from distance learning classes offered through the Office of Distance and Extended Learning (ODEL) pays for the instructors teaching the course. Because ODEL is run like an auxiliary and must pay for itself, Texas State cannot reimburse employees for taking distance learning courses through ODEL.

Mr. Algoe announced that the Professional Development office is in the process of developing a certified university administrator track.

Mr. Algoe reported that his office is generating a comprehensive list of current incidental fees assessed to students by departments. In addition, an online form for departments to use when requesting new incidental fees assessed to students is being developed.

Dr. Breier announced that the University has received a \$1 million TRIP-eligible award for graduate fellowships in the Department of History from an anonymous donor.

Mr. Pierce announced that the Division of Information Technology (IT) has sent out a university-wide email delineating IT's projects for 2019.

Dr. Smith announced that State Representative Erin Zwiener will attend a student reception on February 28, 2019.

Dr. Smith announced that plans for the swearing in of the new Student Government President Corey Benbow are being made.

DMT:ta

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