**FSS Diversity Committee Minutes**

**June 5, 2012**

**10:00 a.m. – JCK 922**

Meeting opened at 10:07 a.m. by Fermin Torrez.

Members present: Joe Piazza, Pat Prado, Fermin Torrez, Jacqui Todd, Russell Clark, Charlie Salas, Yolanda Strey, and Jerry DeLeon.

Members absent: Colleen Cook, Monica Saenz, Gilbert Castro, Selma Selvera

1. Assigned Minutes and Time Keeper Duties:

a). Minutes – Pat Prado

b). Timekeeper – Yolanda Strey

1. Approval of Agenda – Approved by members.

1. Approval of Minutes

* March 6, 2012, Charlie Salas – RTA
* May 1, 2012, Jacqui Todd – Approved by members, Pat will make correction and get it placed on the website.

1. Committee Assignments/Reports
2. Website

Pat will make updates to the website that will include the May 2012 film series,

1. Film Series

Members reviewed the evaluation of The Help, which was shown on May 30, 2012. Seventy-seven employees attended and gave high marks; the overall rating was 90 percent with the quality of the film receiving a 100 percent, but a score of 78 percent or the film relevance criteria. Members noted that we were short staff at this event. Pat will reserve dates for the 2012-13 film series.

1. Newsletter

Charlie will draft article; however, it was determined later that no diversity article will be submitted.

1. Supervisor Training

The date for next diversity training workshops is set for April 3, 2013. Pat plans to talk to Professional Development regarding Nina Godiwalla and her workshop, “Mindworks, Managing Unconscious Bias.”

1. Promotional Items

The Kick-off is set for August 15, 2012. Yolanda will get samples of the bags and totes from the vendor.

1. Research/Diversity Quote

Pat stated that she has enough quotes to send out each month.

1. Outreach Committee

Facilities and Custodial Operations continue to show the video to new employees. Russell is working with Gordon Thyberg, Director of Budget, to set a date for his staff to view the Drop-by-Drop Film as well as Auxiliary Services. Once all departments in FSS have viewed the film, the video will be offer to other departments not in the FSS Division.

1. Committee Business

The FSS Diversity Committee Retreat is scheduled for June 21, 2012. Pat will work on the logistics of the retreat and send out the agenda.

1. Next meeting: August 7, 2012 at 10:00 a.m., members agreed to not meet in July.
2. The meeting was adjourned at 10:57 a.m.