

Control Room Operator

Job Code 7174

General Description

Responsible for providing safe, reliable, electrical power, chilled water and steam in a timely and responsive manner to meet the needs of the university.

Examples of Duties

Maintain operation of chillers, boilers, and generators.
Use computer terminal to start and stop chillers.
Synchronize generator.
Add chemicals to boilers.
Prepare and complete log sheets.
Maintain clean work environment.
Respond to alarm conditions.
Answer after hour phone calls.
Perform other duties as assigned.

Knowledge, Skills, and Abilities

Knowledge of: Computer software including Lotus 1, 2, 3; Windows, and Harvard graphics; intermediate math.

Skill in: Working as a team member on most tasks of job; in interacting courteously with often hostile members of the public; in mediating disputes among team members.

Ability to: Understand complex and written job instructions; to read and interpret technical manuals, detailed charts, graphs, and specifications; to take telephone messages; to analyze and identify problems with equipment; to troubleshoot electrical and hydraulic system problems.

Experience and Education

To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements