

**Council of Academic Deans Meeting
September 3, 2019**

Summary and Action Items

1. Valero Award for Excellence – Dr. Bourgeois presented Dr. Oleg Komogortsev with a certificate honoring him as the 2019 Valero Award for Excellence recipient.
2. HR Pay Plan (Administrative Staff Title Modifications) – Discussion was held amongst the Council regarding concerns over the administrative staff title modifications.
3. Mid-cycle Review of 2017-2023 University Plan – Dr. Lisa Garza announced the mid-cycle review of the 2017-2023 University Plan.
4. HSI Week – Dr. Dann Brown announced that HSI week would occur September 16-20, 2019.
5. Professional Development for Research Coordinators – Dr. Walt Horton announced that a professional development program for Research Coordinators would begin during the upcoming academic year.
6. Undergraduate Admissions Report – Mr. Gary Ray provided the Council with the undergraduate admissions report.
7. Graduate Admissions Report – Dr. Andrea Golato provided the Council with the graduate admissions report.